

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk



Minutes of a meeting on 9th December 2015 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

| | | |
|----------|-------------------------|----|
| Present: | Stuart Copeland (Chair) | SC |
| | Terry Reynolds | TR |
| | Mario Toto | MT |
| | Douglas Pearson | DP |
| | John Reed | JR |
| | David Newland | DN |
| | Lisa Emmanuel (Scribe) | LE |

| | | |
|------------|------------------|----|
| Apologies: | Phillip Chambers | PC |
|------------|------------------|----|

1. Welcome & Introductions

SC welcomed all to the meeting.

2. Apologies:

Phillip Chambers

3. Declarations of Interest:

None

4. Minutes of previous meeting

Minutes of the previous meeting held on 11th November 2015 were accepted as a true and accurate record.

5. Actions from last meeting:

Those with deadlines met and completed. See attached Action List for actions carried forward agreed as ongoing.

6. Review of Landowner Consultation

SC summarized discussions with MKDP which were well received, there is still opportunity to suggest uses for the Caldecotte C Site. MKDP committed to continue with open dialogue on all development going forward.

Fairfield Site

The Fairfield site adjacent to Towergate has now been submitted for outline planning. Discussion followed on the lack of infrastructure and the need for master planning the whole of the "Wavendon triangle". It was agreed that WCC would comment along with individuals as residents, lobby for space for a local centre.

WCC to also forward agreed comments to the three Ward Councillors along with Wavendon PC.

LE to contact Sam Dix at MKC to urge for Master Planning.

7. Response to Site Allocations Consultation

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk



Minutes of a meeting on 9th December 2015 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

LE, SC and LS to meet on 5th January to formulate a response on behalf of WCC and NPWG. To be tabled at Full Council on 6th January.

SC and LE to meet with HCA representative 6th January to align our comments for a consistent response – to also then be shared with HP and potentially Fairfield.

8. Review of draft plan

Initial comments were shared by MT and discussion followed on need for specific wording in policies eg Design Codes. It was agreed for all to forward their own comments – being as specific as possible to Stuart by 18th December.

SC to then add in Place Holders, version control etc before forwarding to Mark Harris.

Following this the document will then be shared immediately with ward Cllrs, Full WCC Councillors, head teachers, local PC's etc with a deadline for initial comments.

Full Council meeting to be held mid-end of February to approve final draft for pre-submission consultation phase.

9. Update on timeline

Discussion was held on pre-submission consultation phase and process for publicizing consultation opportunities. It was agreed to delay the submission to ensure sufficient time for detailed comments/wording of policies, by approximately two weeks.

LE to revise timeline accordingly adding in the essential deadlines.

Agreed the following to publicise the consultation:

- Head teachers to write to parents
- Facebook, Twitter, website
- Emails from NPWG contacts list
- Drop-in events to be held at Heronshaw and Wavendon Gate Schools plus MK Snap at 2 weeks in and 4 weeks in depending on venue availability

10. Budget update

The latest figures were circulated. LE to ensure 2015/16 predictions include communications strategy to promote referendum.

11. Date of next meeting

13th January 2016, Room 2 MKSNAP

12. AOB

SC updated the group on the Appeal Hearing for Church Farm – due to be held 12th January 2016 (TBC). The process involves a “round table” discussion with the Inspector appointed being

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk



Minutes of a meeting on 9th December 2015 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

the sole decision maker. MKC Planning Department have appointed an independent traffic consultant who visited Wavendon gate Schjool today and witnessed the issues first hand.

SC confirmed the following will be in attendance:

Andy Cox

Alice Bramall

Andrew Geary

John Bint

along with residents and the developer representatives.

There being no further business to discuss, the meeting closed at 21.20pm

| ACTION | RESPONSIBILITY | DUE |
|---|----------------|---------------------------|
| Survey to be carried out at Walton Hall | PC + LE | 18.12.15 |
| Send draft plan and cover letter Parish Clerks, with caveat not for public view at this stage | LE/SC | End Dec. 15 |
| Contact businesses as part of consultation process with link to draft plan | SC/LE | Jan 16 |
| Update website and Facebook and progress Linked In circulation | DP/TR | Ongoing |
| Arrange update meeting with HP once draft NP finalised | LE/SC | Jan. 2016 |
| Arrange meeting with Sailing Club and Rowing Club | LE | Sailing club mtg arranged |
| WCC and individual NPWG members to register comments with regard the Fairfield Planning Application | WCC/NPWG | 21 st Dec |

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk



Minutes of a meeting on 9th December 2015 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

| | | |
|---|-------|--|
| Contact Fairfield for meeting re proposed development and the draft NP | LE | Immed. |
| Contact Sam Dix to urge for MKC to insist on master planning of Wavendon Triangle | LE | Immed. |
| Ensure all locations identified from surveys are transferred onto corresponding maps | LE | Tilbrook and Walton Hall to be added |
| Insert placeholders into draft plan | SC/LE | Immediate |
| All NPWG members to send comments on draft plan to SC | ALL | Immediate – deadline 18 th Dec. |
| Add all WCC councilors and Ward Clrs to list for reviewing draft plan and circulate after 18 th December | LE | Ongoing |
| Assimilate comments and introduce version control to forward top Mark Harris | SC | Immediate after 18 th Dec |
| Compile list of maintenance issues as appendix to draft policies | LE | Ongoing |
| Insert SWOT or similar as chapter into plan | LE/MH | Jan. 2016 |
| Revise Timeline to include deadlines for comments and pre-submission consultation dates | LE | Immediate |
| Inform Parish Clerk of Agenda Item/meeting required for approval of Draft Plan | LE | Immediate |
| Contact schools and MK Snap to book venue for consultation drop-in events | LE | Immediate |
| Review budget predictions with Parish Manager | LE | Immediate |

Accepted as a true and accurate record

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk



Minutes of a meeting on 9th December 2015 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

.....

CHAIR

.....

DATE