

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk

Minutes of a meeting on 13th April 2016 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

Present:	Stuart Copeland (Chair)	SC
	Terry Reynolds	TR
	Mario Toto	MT
	Phil Chambers	PC
	Douglas Pearson	DP
	David Newland	DN
	John Reed	JR
	Lisa Emmanuel (Scribe)	LE

Apologies:

1. Welcome & Introductions

SC welcomed all to the meeting.

2. Apologies:

None given.

3. Declarations of Interest:

None

4. Minutes of previous meeting

Minutes of the previous meeting held on 16th March 2016 were accepted as a true and accurate record.

5. Actions from last meeting:

Those with deadlines met and completed. See attached Action List for actions carried forward agreed as ongoing.

SC updated group regarding Church Farm appeal and it was requested that this be published on WCC website and Facebook etc.

6. Review of pre-submission consultation and proposed responses

Discussion was held regarding the responses to the pre-submission consultation – a total of 43 responses had been recorded.

David Newland shared stats of hits on the website which can be recorded in the consultation statement.

The group were in agreement that overall the responses were positive and were happy with the proposed replies and amendments proposed by LE/SC. LE to acknowledge responses to all individuals ASAP.

It was noted that MKCF had not responded and it was agreed that LE should contact them to invite a response noting it was after the deadline date.

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Discussion followed with regard the letter from Bidwells. SC to take advice as to whether this and any response from the NPWG can be submitted to the Appeals Inspector.

Discussion also followed with regard the Assets of Community value and further assets identified to be added to the list.

7. Draft Plan amendments and next steps

MH is reviewing all responses and will meet with LE to go over proposed amendments in line with the NPWG recommendations.

It was agreed that the final Plan document should have as many images as possible to reflect the nature of the parish and its community. The following images are requested:

- Children's activities
- Running, football, sailing, trim trail, cycling, cricket
- Historical

JR agreed to take pictures of marathon. All NPWG members to utilize any opportunities and research to find other pictorial evidence and forward to LE by mid-May.

MH will prepare the Basic Condition Statement and Sustainability Statement once the final policies are agreed.

8. Update on timeline

It was agreed to diarise an Extraordinary Meeting of Full Council to ratify the Plan in order to try and stick as close to the timeline as possible. And in light of amendments required. Failing that this would take place at the meeting on 1st June.

10. Budget update

It was confirmed that WCC have agreed the additional £5000 as contingency.

LE updated on Locality funding which is still being investigated. It is unlikely that we would be able to apply for additional funding due to timescales and need to complete retrospective grant completion form.

11. Date of Next Meeting

11th May 2016, Room 2 MKNAP 7 pm.

There being no further business to discuss, the meeting closed at 20.50pm

Supported by



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ACTION	RESPONSIBILITY	DUE
Publish Church Farm appeal dates on website and FB	DP	Immediate
Update website and Facebook and progress Linked In circulation	DP/TR	Ongoing
Promote Plan and next steps via Streetlife	ALL	Ongoing
LE to share proposals for Glossary for Group to review and to highlight any additional terms they feel should be explained	ALL	Immediate
Speak with contact to identify individual to carry out "stress test" of draft Plan to ensure it is clear and unambiguous in terms of policy etc	SC	Immediate
Clarify position relating to any future changes in Govt legislation which could impact on policy details with Mark Harris	LE	Immediate
Contact MKCF to invite a response to draft plan	LE	Immediate
Acknowledge all responses via email where addresses given	LE	Immediate
Confirm with MH whether WNP19 needs to be listed in a priority order	LE	Immediate
Advice to be sought with regard submitting response to/from Bidwells to the Appeals Inspector re Church Farm	SC	Immediate
Add table of responses and subsequent comments/proposed amendments to the plan to WCC website	DP/LE	Once completed
Seek out/take photos of a variety of activities reflecting the	All	ASAP

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nature of the community by mid-May		
Contact Sailing Club and Historic England regarding pictures etc	LE	ASAP
Add further buildings to the Assets of Community Value list	LE	Immediate
Arrange with Parish Manager for date in diary for Full Council to ratify plan	LE	ASAP

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CHAIR

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DATE