

WALTON NEIGHBOURHOOD PLAN WORKING PARTY

Chair: Stuart Copeland : (e) stuart.copeland@stonac.co.uk

Minutes of a meeting on 10th February 2016 in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE.

Present:	Stuart Copeland (Chair)	SC
	Terry Reynolds	TR
	Mario Toto	MT
	Phil Chambers	PC
	Douglas Pearson	DP
	David Newland	DN
	Lisa Emmanuel (Scribe)	LE

Apologies:	John Reed	JR
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1. Welcome & Introductions

SC welcomed all to the meeting.

2. Apologies:

John Reed

3. Declarations of Interest:

None

4. Minutes of previous meeting

Minutes of the previous meeting held on 13th January 2016 were accepted as a true and accurate record.

5. Actions from last meeting:

Those with deadlines met and completed. See attached Action List for actions carried forward agreed as ongoing.

Discussion was held around potential to encourage the creation of a “Friends of Walton” Facebook page or some other form of online social hub for residents. Agreed to put on next agenda.

SC also reminded of need to have photographic evidence to record consultation events – requested copies of photos for the Church Farm appeal if available.

MT informed group that he and TR had met with Cllr Hopkins, Sarah Hine (MKC Planning Officer) and Wavendon PC Clerk with regard the “Wavendon Triangle”. HP have offered 100sqm of land for ‘retail space which was acknowledged as insufficient. Issue re holistic planning ongoing.

SC updated the group on his meeting with David Lock Associates who represent O&H Hampton. WCC to invite them to present at Full Council in April.

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6. Review of draft Neighbourhood Plan

LE went through V5 of the draft plan following her meeting with MH. All proposed amendments were agreed including:

- Adding the land adjacent to Bow Brickhill Station as policy site for location of a wheeled facility
- Commitments to be included in action plan
- Caldecotte Lakeside new policy

Further suggestions re strengthening wording along with inclusion of “future proofing” in transport section and support of “Next Bike” initiative, were discussed and proposals to be shared with MH.

The Action Plan was then reviewed in detail. All agreed with each action subject to minor amendments. LE to share with MH for inclusion in the draft plan.

TR/MT to use document at WCC Strategy Meeting in early March to feed into discussions.

7. Pre-submission Consultation

The drop-in events have all been booked and LE has visited Wavendon Gate School to review layout.

Confirmed we will need to ensure that a member of the group remains in reception to oversee entry and direct to hall. Re-affirmed the following attendees:

- 1st March – Terry, Phil, Stuart, Lisa
- 7th March – Mario, Phil, Stuart, Lisa (early part), David
- 16th March – Terry, Phil, Stuart, Lisa

LE to request WCC staff to assist with set-up each day.

Discussion followed on methods of recording comments/gaining feedback. LE to draft documentation and share with group.

Further discussion also followed on recording of all comments received online/via email.

Sam Dix will print maps and LE preparing other materials. Idea will be to invite attendees to view and be available for comment, but to assess each individual as to whether they wish guidance or view alone.

Refreshments will be available.

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Lesley will video SC and PowerPoint set up on a rolling loop basis.

8. Update on Timeline

On schedule.

9. Budget Update

The latest figures were circulated.

10. Date of next meeting

16th March 2016, Room 2 MKSNAP – later time of 7.30pm as meeting follows drop-in event.

There being no further business to discuss, the meeting closed at 21.10pm

ACTION	RESPONSIBILITY	DUE
Contact businesses as part of consultation process with link to draft plan	SC/LE	Feb 16
Update website and Facebook and progress Linked In circulation	DP/TR	Ongoing
Arrange meeting with Rowing Club & Canoe Club	LE	Feb. 16
Chase all WCC Cllrs and MKC Cllrs for responses to draft plan – respond by 15 th February	LE	Immed.
Ensure A3 versions of leaflet are placed on all noticeboards	LE/HS/DP	Immediate
Contact Sam Dix to explore options for alternative voting at Referendum to encourage greater response.	LE	Immediate
Promote Draft Plan and ongoing stages via Streetlife	ALL	Ongoing
Share policy suggestions with Mark Harris re “Transport Future proofing”, Wheeled facility site, Civic Centre etc.	LE	Immediate

Supported by



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Draft feedback forms/comments cards etc. for consultation events and circulate	LE	19 th Feb
Prepare briefing sheet and name tags for drop-in events	LE	26 th Feb
Arrange video session with Lesley/Stuart	LE	Immediate

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CHAIR

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DATE