

Present: Councillors: Amanda Taylor (Chair), Charlie Wood, David Newland and Toby Poynter

Officers: Dan Preston (Interim Council Manager) and Ruth Rose (Responsible Finance Officer)

RC085 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillor Adam Chapman-Ballard and Councillor Joanne Dooley.

Resolved Unanimously: That the apologies be accepted.

RC086 DECLARATIONS OF INTEREST

None received.

RC087 MINUTES

Resolved Unanimously: That the minutes of the Ordinary Regulatory Committee meeting held on 20 December 2022 be approved and signed by the Chair as a correct record of proceedings.

RC088 RESPONSIBLE FINANCE OFFICER'S (RFO) REPORT

Resolved unanimously: That the RFO's report be accepted.

RC089 PLANNING APPLICATIONS

The Committee considered the following planning applications:

- (a) **Planning Application 22/03188/HOU – 2 Pennyroyal Walnut Tree Milton Keynes MK7 7NP** – The erection of a single storey rear conservatory
- (b) **Planning Application 22/03201/OUT – Land To West of Walton Manor Brickhill Street H9 To H10 Milton Keynes** – Outline application (matters of access to be considered, with layout, scale, appearance and landscaping reserved) for the development of a new roundabout and up to 174 residential dwellings and ancillary features including outdoor community event space and a unit for flexible commercial use (Use Class E)
- (c) **Planning Application 22/03094/NMA – Site 2 Elmswell Gate Towergate Milton Keynes** – Non-material amendment to permission ref. 20/03029/FUL seeking the relocation of the proposed boundary fence to retain existing foliage relating to the Erection of a drive-through restaurant (Class A3/A5), with associated parking and landscaping (re-submission of 20/01983/FUL)
- (d) **Planning Application 22/03212/HOU – 5 Denison Court Wavendon Gate Milton Keynes MK7 7JF** – The erection of single storey rear extension

- (e) **Planning Application 23/00022/HOU – 13 Heybridge Crescent Caldecotte Milton Keynes MK7 8HL** – The erection of a first-floor side extension, the erection of single storey front lobby, and the enlargement of the bay window to ground floor front elevation, and associated internal alterations

Resolved Unanimously:

That the Council has no objections to submit or comments to make to Milton Keynes Council on planning applications (a)-(e) identified above.

RC090 REVIEW OF PLANNING DECISIONS

Resolved Unanimously: That the report be noted.

RC091 AUTHORISATION OF PAYMENTS

The Committee received a list of invoices to be paid, details of payments made, and the bank reconciliations for December 2022.

Resolved Unanimously:

1. That the invoices be reviewed and authorised and that the payments be authorised and signed by Councillor Amanda Taylor (Chair of the Regulatory Committee) and Councillor Charlie Wood.
2. That the bank reconciliations were reviewed and signed as correct, by Councillor Amanda Taylor (Chair of the Regulatory Committee).

RC092 REGULATORY COMMITTEE BUDGET

Resolved Unanimously:

That the Regulatory Committee budget and forecast for 2022/2023 be accepted.

RC093 COUNCIL BUDGET 2022/2023

Resolved Unanimously:

That the Council budget and forecast for 2022/2023 be accepted.

RC094 REPORT ON S106 MONIES

The Responsible Finance Officer and the Interim Council Manager gave a verbal update on other s106 monies currently available, and on Milton Keynes City Council's Exacom monitoring system for s106 monies.

Resolved Unanimously:

That the report on s106 monies be noted.

RC095 REVIEW OF DATA PROTECTION POLICY AND PRIVACY POLICY

The Committee reviewed the Council's Data Protection Policy and Privacy Policy, which were last reviewed in 2018.

Resolved Unanimously:

To recommend to Full Council that the Data Protection Policy and Privacy Policy be re-approved with the following minor changes:

- Replace mentions of particular individuals with the relevant job title
- Update the 'Calling our offices' and 'Calling mobile phones' sections of the Privacy Notice to reflect the updated phone systems
- Update the website reference to 'current ICT provider' in future versions of the policies.

RC096 CIVILITY AND RESPECT PLEDGE

The Committee reviewed the template Civility and Respect Pledge, comparing it line by line with the Council's Code of Conduct.

Resolved:

To recommend to Full Council that:

- (a) the Council signs up to the Civility and Respect Pledge as it applies to the body corporate of the Council rather than individual councillors, and
- (b) to implement the Pledge in full, to include adopting a Dignity at Work Policy and setting up a training programme for councillors and staff

RC097 REVIEW OF PROCUREMENT THRESHOLDS

Councillor Amanda Taylor gave the Committee the background for the review of the Council's procurement thresholds, with the changes in January 2022 of public procurement legislation.

Resolved Unanimously:

To recommend to Full Council that:

- (a) the following procurement thresholds be adopted:
 - For expenditure up to £900 including VAT = Direct award
 - For expenditure between £900 and £12,000 including VAT = two written quotes.
 - For expenditure between £12,000 and £25,000 including VAT = three written quotes
 - For expenditure above £25,000 including VAT = invitation to tender, advertised across the UK on Find a Tender (FTS), the UK's new e-notification service, and also on Contracts Finder
- (b) That the Council's Financial Regulations and Annex A be re-written to reflect these changes.
- (c) That the change in thresholds will not affect the procedures for procurement and requirement for expenditure to be approved at committee level.



**Minutes of an Ordinary Meeting of the
REGULATORY COMMITTEE
held on 17 January 2023 at 7.00 pm in
Room 2, MK Snap Building,
Bourton Low, Walnut Tree, MK7 7DE**

RC098 LOCAL GOVERNMENT (Miscellaneous Provisions) Act 1982

The Committee considered the following renewal license application for street trading consent:

Howe and Co Fish and Chips, trading boroughwide with 13 vans, Monday to Sunday 12:00 to 14:30 and 16:00 to 21:00

Resolved Unanimously: That the Council has no objections to submit or comments to make to Milton Keynes Council about the street trading application.

The Meeting Ended at 8.17 pm

Accepted as a true and accurate record of the proceedings:

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CHAIR

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DATE