

Present: Councillor David Newland (Chairman), Councillor Amanda Taylor (Vice-Chair) and Councillor Adam Chapman-Ballard.

Officers: Lesley Sung (Council Manager) Lesley Davies (Operations Officer)

OC034 APOLOGIES FOR ABSENCE

An apology for absence was received on behalf of Councillors Aamir Bhatti and Joanne Dooley.

Resolved Unanimously: That the apologies be accepted.

OC035 DECLARATIONS OF INTEREST

Councillor Adam Chapman-Ballard declared a personal interest in Agenda Item 6 (Allotment Report), as he was an allotment tenant and the Chairman of Duchess Grove Allotment Association.

OC036 MINUTES

Resolved Unanimously: That the minutes of the Operations Committee meeting held on 14 June, be approved, and signed by the Chair as a correct record of the proceedings.

OC037 URGENT ITEM – COMMUNITY SUPPORT GRANT APPLICATION

The Council Manager advised the committee that a grant had been submitted by Walton Community Support Project, which would be considered at the Regulatory Committee meeting, to be held on Tuesday 19 July. The group had requested putting up shelving, painting the floor and walls and installing a sink in the storage area that had been agreed for them to use by the Operations Committee at Walnut Tree Pavilion. The Chairman requested that this request be considered as an urgent item and added to the agenda.

Resolved Unanimously: That this item be added to the agenda as an urgent item and that it be considered following consideration of Agenda Item 8 (WALNUT TREE PAVILION AND SPORTS GROUND)

OC038 OPERATIONS OFFICER'S REPORT

The Operations Officer reported on actions taken and ongoing.

Resolved Unanimously:

1. That the Operations Officer's report be noted
2. That the Head of Wavendon Gate Primary School be contacted regarding the Walk to School graphics project. If there is no interest from the school than remove the subject from the Operations report.

OC039 COMMUNITY WARDEN'S ACTIVITY REPORT

The Operations Officer reported on a variety of tasks conducted by the two Community Wardens during June 2022.

Resolved Unanimously:

1. That the Committee acknowledged the various tasks completed by the Community Wardens during June 2022.
2. To look at purchasing a Makita jet washer, which could help with the cleaning of structures in the Parish, including Play Area equipment.
3. To investigate the 'finders & returners fee for supermarket shopping trolleys that the wardens collect from areas within the Parish.
4. To launch the 'Let's Go Live' ticketing system for residents to use when reporting issues within the Parish to Walton Community Council.

OC040 ALLOTMENT REPORT

The Operations Officer updated to the Committee on the status of the four allotments sites within the Parish. There were thirty-two residents on the waiting list.

Resolved Unanimously:

1. That the Operations Officer's update be noted.
2. To look at costs to replace the beach roses at Duchess Grove allotment that have been killed by poison being poured over them.

OC041 BROWNS WOOD SPORTS GROUND

The Operations Officer updated the Committee on the activities and maintenance at the site throughout June. She added that the hiring of the MUGA had continued to be minimal.

The Operations Officer reported that the shrubbery next to the car park had yet to be completed by the Community Wardens.

Resolved Unanimously:

1. That the update on the activities and maintenance of facilities at Browns Wood Sports Ground, be accepted.
2. That the Community Engagement Officer be asked to investigate the possibility of holding a sports event in the MUGA, encouraging residents to use the area for various sports.
3. To use the services of a professional tennis/basketball coach to encourage the use of the MUGA.

OC042 WALNUT TREE PAVILION AND SPORTS GROUND – ACTIVITIES AND MAINTENANCE

The Operations Officer updated the Committee on the activities that had taken place at the Sports Ground and Pavilion during June. The Sports Field continued to be used every Saturday for Cricket and the Pavilion was being

MINUTES OF OPERATIONS COMMITTEE MEETING
held on 12 July at 7pm in
Room 2, MK Snap Building, Bourton Low, Walnut Tree, MK7
7DE

hired for Yoga sessions and YIS (Youth People's Mental Health) session on a weekly basis.

The Operations Officer reported that Saturdays had required a member of staff to be on call during the afternoon/evening to deal with matters relating to the use of the cricket pitch but a key safe had now been purchased and installed, which will allow the hirer to open and close the pavilion. The operating process had been distributed to all hirers.

The Operations Officer reported that EDF were the new electricity provider.

Resolved Unanimously:

1. That the verbal report on the activities be noted.
2. That the resources being used daily by staff at the pavilion and sports ground be monitored regularly.
3. That the regular readings of the electricity meter be continued and recorded, and the usage be monitor regularly.

OC043 WALNUT TREE PAVILION AND SPORTS GROUND – FOOTBALL GOALS

The Committee were asked to consider the purchase of steel freestanding football goals, as the square static football posts are being phased out. There will be three football pitches marked out on the sports field for the 2022/2023 season, two adult pitches and one junior pitch. Using freestanding goals allows flexibility, as the goals can be moved throughout the season, which would prevent over-use of the goalmouth areas.

Resolved Unanimously:

That a junior set (21ft x 7ft) of freestanding goals be purchased at a cost of £1,727 + vat.

**OC044 WALNUT TREE PAVILION AND SPORTS GROUND – URGENT ITEM
COMMUNITY SUPPORT GRANT APPLICATION**

The Council Manager reported that as part of their grant application the Walton Community Support Project (WCSP) had requested permission to put up shelving, paint the floor and walls and install a sink in the storage space they had been given access to use at the pavilion. The grant application would be considered at the Regulatory Committee meeting, to be held on Tuesday 19 July.

Resolved Unanimously: That, depending on the outcome of the grant application (WCSP) would be:

1. given permission to install free standing wall shelving, paint the floor with anti-slip paint and paint the walls. The paint and shelving would be purchased by (WCSP).

2. A small wall mounted sink would be purchased and installed by Walton Community Council.
3. That a contract to be prepared, to include safety requirements, use of electrics and use of toilets.

OC045 WALNUT TREE PAVILION PROJECT PLAN

The Operations Officer presented a project plan to the Committee, highlighting priority purchases to come out of the s.106 monies.

Resolved Unanimously: That the updated project plan be accepted.

OC046 MILTON KEYNES COMMUNITY INFRASTRUCTURE FUND (CIF) 2023/2024

The Committee was informed that the deadline date set by Milton Keynes Council for (CIF) submissions for the 2023/2024 was August 2022 and was asked to consider potential public realm projects where the funds could be of most benefit.

The Committee made three suggestions for use of the CIF bid.

1. Provision of seating at Walnut Tree Sports Ground
2. Installation of solar panels at Walnut Tree Pavilion
3. Carry out landscaping work at the Milton Keynes Council owned woodland area by The Tawny Owl Public House in Walnut Tree.

Resolved Unanimously: That the three CIF bid suggestions be costed and brought back to the July meeting for further discussion.

OC047 OPERATIONS COMMITTEE BUDGET

The Committee reviewed the Operations Budget for 2022/2023.

Resolved Unanimously: That the Operations budget for 2022/2023 be accepted.

OC048 CONFIDENTIAL INFORMATION

Resolved Unanimously: That the press and public be excluded from the meeting to consider a confidential item (Walnut Tree Pavilion – Quotes for the Purchase and Installation of CCTV).

OC049 WALNUT TREE PAVILION – QUOTES FOR THE PURCHASE AND INSTALLATION OF CCTV.

The committee considered three quotes from suppliers quoting to provide a CCTV system. The system to be comprised of 4 x 8MP IP cameras.

Resolved Unanimously: That the contract be awarded to Professional Aerials Ltd, who will install a 4 x 8MP IP CCTV system with IR night vision.



MINUTES OF OPERATIONS COMMITTEE MEETING
held on 12 July at 7pm in
Room 2, MK Snap Building, Bourton Low, Walnut Tree, MK7
7DE

The meeting ended at 8:40pm

Signed as a true and correct record:

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Chairman

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Date: