

**Minutes of an Ordinary Meeting of the  
REGULATORY COMMITTEE  
held on 21 June 2022 at 7.00 pm in  
Room 2, MK Snap Building,  
Bourton Low, Walnut Tree, MK7 7DE**

**Present: Councillors:** Amanda Taylor (Chair), Charlie Wood, Adam Chapman-Ballard, Joanne Dooley

**Officers:** Ruth Rose (Responsible Finance Officer) and Lesley Sung (Council Manager)

**RC016 URGENT ITEM – BANK SIGNATORIES**

The Chair advised the Committee of an urgent item she wished to be considered at the meeting. This was in relation to signatories on all the Council's Bank accounts, including the new CCLA account.

**Resolved Unanimously:** That the urgent item be accepted on the agenda for the meeting and that it be discussed under the 'Finance'.

**RC017 DECLARATIONS OF INTEREST**

None received.

**RC018 MINUTES**

**Resolved Unanimously:**

That the minutes of the Ordinary Regulatory Committee meetings held on 4 May 2022 and 17 May 2022 be approved and signed by the Chair as a correct record of proceedings.

**RC019 COUNCIL MANAGER'S AND RESPONSIBLE FINANCE OFFICER'S (RFO) REPORT**

**Resolved unanimously:** That the Council Manager's and RFO's report be accepted.

**RC020 REGULATORY COMMITTEE WORK PROGRAM**

The Committee received the draft Work Program for 2022/2023 and a longer-term plan reflective of the Council's adopted Strategic Priorities and direction of travel.

**Resolved unanimously:** That the draft Work Program be accepted, and that any other items to be added to the Work Program would be brought to another meeting of the Regulatory Committee.

**RC021 PLANNING APPLICATIONS**

The Committee considered the following planning applications:

(a) **Planning Application 22/01494/FUL – Massmould Holding Limited 6 Bradbourne Drive Tilbrook Milton Keynes MK7 8AT**

Installation of an industrial silo (retrospective)

(b) **Planning Application 22/01404/FUL – Land At Torgate A Groveway Milton Keynes MK17 8LU**

The construction of a pedestrian / cycle link connecting Site A, Torgate, with the Milton Keynes Redway at Groveway and associated works

- (c) **Planning Application 22/01386/DISCON – 2 Farjeon Court Old Farm Park Milton Keynes MK7 8RE**  
Confirmation that conditions 4 (Parking), 5 (Vehicular Access), 6 (Cycle Storage), and 7 (Clothes Drying Area) of permission ref. 21/00400/FUL have been complied with [relating to Change of use from a single dwelling (use class C3) to a five-bedroom House in Multiple Occupation including widening of parking area and vehicle crossover from street].
- (d) **Planning Application 22/01392/DISCON – 21 Walton Road Walnut Tree Milton Keynes MK7 7AG**  
Approval of details required by conditions 3 (levels), 4 (materials), 5 (drainage strategy), 6 (electric vehicle charging), 10 (fibre) and 11 (landscape) of permission ref. 21/03469/FUL
- (e) **Planning Application 22/01316/PRIOR – 11 Hindhead Knoll Walnut Tree Milton Keynes MK7 7NR**  
Prior Approval of single storey rear extension, with eaves of 2.65 metres and maximum height of 3.8 metres, extending 4.28 metres from the original rear wall
- (f) **Planning Application 22/01099/HOU – 38 Parsley Close Walnut Tree Milton Keynes MK7 7DA**  
The erection of two storey front, side and rear extensions (resubmission of 21/03846/FUL)

**Resolved Unanimously:** That the Council has no objections to submit or comments to make to Milton Keynes Council on the planning applications identified above.

**RC022 REVIEW OF PLANNING DECISIONS**

**Resolved Unanimously:** That the report be noted.

**RC023 URGENT ITEM – BANK SIGNATORIES 2022/2023**

The Committee considered an urgent item on the need to agree bank signatories on Walton Community Council's bank accounts.

**Resolved Unanimously:** To confirm that the signatories to authorise transactions on Walton Community Council's bank accounts for 2022/2023 are as follows, and that all transactions require two signatories, including at least one Councillor, except for internet banking payments below £1,000 and petty cash transactions.

<b>Position</b>	<b>Name</b>
Council Manager	Lesley Sung
Responsible Finance Officer	Ruth Rose
Councillor / Chairman of the Council	Adam Chapman-Ballard
Councillor / Chair of the Regulatory Committee	Amanda Taylor
Councillor / Chair of the Operations Committee	David Newland

**RC024 AUTHORISATION OF PAYMENTS**

The Committee received a list of invoices to be paid, details of payments made, and the bank reconciliations for May 2022.

**Resolved Unanimously:**

1. That the invoices be reviewed and authorised and that the payments be authorised and signed by Councillor Amanda Taylor (Chair of the Regulatory Committee) and Councillor Adam Chapman-Ballard (Chairman of the Council).
2. That the bank reconciliations were reviewed and signed as correct, by Councillor Amanda Taylor (Chair of the Regulatory Committee).

**RC025 REGULATORY COMMITTEE BUDGET**

**Resolved Unanimously:** That the Regulatory Committee budget and forecast for 2022/2023 be accepted.

**RC026 COUNCIL BUDGET 2022/2023**

**Resolved Unanimously:** That the Council budget and forecast for 2022/2023 be accepted.

**RC027 LOCAL GOVERNMENT (Miscellaneous Provisions) ACT 1982 –  
BOROUGHWIDE STREET TRADING CONSENT**

The Committee considered the following new license application for street trading consent: Nav's Ices (J192 NVV) – for one ice cream van to trade boroughwide Monday to Sunday 15:00 to 18:00

**Resolved Unanimously:** That the Council has no objections to submit or comments to make to Milton Keynes Council about the street trading application.

**The Meeting Ended at 7.40 pm**

**Accepted as a true and accurate record of the proceedings:**

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**CHAIR**

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**DATE**