

**Minutes of an Ordinary Meeting of the  
REGULATORY COMMITTEE  
held on 19 April 2022 at 7.00 pm in  
Room 2, MK Snap Building,  
Bourton Low, Walnut Tree, MK7 7DE**

**Present: Councillors:** Amanda Taylor (Chair), Rukhsana Malik and Charlie Wood.

**Officers:** Lesley Sung (Council Manager), Ruth Rose (RFO)

**Also present:** Mark Davies (CCLA), Louise Rivett (Milton Keynes Rowing Club)

**RC093 APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillor Adam Chapman-Ballard and Councillor Tate Chapman-Ballard.

**Resolved Unanimously:** That the apologies be accepted.

**RC094 DECLARATIONS OF INTEREST**

None received.

**RC095 MINUTES**

**Resolved Unanimously:** That the minutes of the Ordinary Regulatory Committee meeting held on 15 March 2022 be approved and signed by the Chair as a correct record.

**RC096 COUNCIL MANAGER'S AND RESPONSIBLE FINANCE OFFICER'S (RFO) REPORT**

**Resolved unanimously:** That the Council Manager's and RFO's report be accepted.

**RC097 GRANT APPLICATION – MILTON KEYNES ROWING CLUB (MKRC)**

The Committee considered a grant application from Milton Keynes Rowing Club (MKRC) of £2,500 towards the purchase of a double sculling boat to accommodate development rowers, as it has a wider profile and would offer newer rowers a chance to develop skills in boats appropriate to their size/weight.

The meeting was attended by Louise Rivett, the Milton Keynes Rowing Club Chair.

**Resolved Unanimously:**

1. That a s.137 grant of £2,500 be awarded to Milton Keynes Rowing Club (MKRC) towards the purchase of a double sculling boat to accommodate development rowers.
2. That the grant award be subject to MKRC succeeding in their application for a £3,000 grant from the Community Foundation, or elsewhere for the same amount.

**RC098 CCLA PRESENTATION - INVESTMENT OPTIONS**

Mark Davies from CCLA gave a presentation to the Committee about the CCLA Deposit and Property Funds.

**Resolved unanimously:** That the Council should make use of the CCLA Public Sector Deposit Fund, and that the initial investment should be equivalent to the Council's De Minimis reserves of £165,911.

**RC099 PLANNING APPLICATIONS**

The Committee considered the following planning application:

**Planning Application 22/00848/PNHSE – 115 Walton End, Wavendon Gate, Milton Keynes, MK7 7AX** – Prior Approval of single storey rear extension, with eaves of 2.7 metres and maximum height of 2.95 metres, extending 4.7 metres from the existing rear wall.

**Resolved Unanimously:** That the Council has no objections to submit or comments to make to Milton Keynes Council about the planning application identified above.

**RC100 REVIEW OF PLANNING DECISIONS**

**Resolved Unanimously:** That the report be noted.

**RC101 AUTHORISATION OF PAYMENTS**

The Committee received a list of invoices to be paid, details of payments made, and the bank reconciliations for March 2022.

**Resolved Unanimously:**

- (1) That the invoices be reviewed and authorised and that the payments be authorised and signed by Councillor Amanda Taylor (Chair of the Regulatory Committee) and Councillor Charlie Wood.
- (2) That the bank reconciliations were reviewed and signed as correct, by Councillor Amanda Taylor (Chair of the Regulatory Committee).

**RC102 REGULATORY COMMITTEE BUDGET**

**Resolved Unanimously:** That the Regulatory Committee budget and forecast for 2021/2022 be accepted.

**RC103 COUNCIL BUDGET 2021/2022**

**Resolved Unanimously:** That the Council budget and forecast for 2021/2022 be accepted.

**RC104 S.106 BUDGETS**

The Council Manager reported on the s.106 monies that were currently available to draw down and further monies that could be available in the future.

**Resolved Unanimously:** That the Council Manager continues discussions with Milton Keynes Council's s.106 officer in respect of monies that could be best used for the benefit of Walton residents.

**RC105 s.137 EXPENDITURE LIMITS**

The Department of Levelling Up, Housing and Communities (DLUHC) has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for parish and town councils in England for 2022-23 is £8.82 (up from £8.41 in 2021/2022).

There were 8,784 electors in the parish of Walton, providing a s.137 expenditure limit of £77,474.88.

**Resolved Unanimously:** That the s.137 expenditure limit be accepted

**RC106 AMENDMENT TO THE FINANCIAL REGULATIONS – COUNCILLOR ALLOWANCES**

The Committee received a report recommending changes to the Financial Regulations, following guidance from Buckinghamshire and Milton Keynes Association of Local Councils (BMKALC) on the payment of Councillor and Chairman allowances.

**Resolved Unanimously:**

1. That amendments be made to section 9 of Financial Regulations to include information about the payment of Councillor and Chairman's Allowances, and that the section refers to the relevant legislation about eligibility of their award.
2. That the proposed changes to section 9 of the Financial Regulations, as amended, be recommended to Full Council for adoption.

**RC107 DRAFT ASSET REGISTER 2022/2023**

The Committee considered a Draft Asset Register for 2022/2023.

**Resolved Unanimously:** That the Draft Asset Register, as presented, be recommended to Full Council for adoption.

**RC108 DRAFT POLICY ON RECORDING WALNUT TREE PAVILION USAGE**

The Committee discussed setting an overall policy and reporting framework for usage and income at Walnut Tree Pavilion and the Council's other community facilities, to show value to the community.

**Resolved Unanimously:**

1. That the Council's facilities booking system be used to record free usage of facilities.
2. That the Operations Committee receives a quarterly budget report and that details be included in the budget variances report to Full Council, showing for

each facility, the split between free hours booked by the council for community events, and external bookings (hours and income).

**RC109 VAT – OPTION TO TAX**

The Committee considered the report from the Parkinson Partnership LLP on VAT advice and the Council's option to tax. The Committee considered that the remaining clarification about charging VAT on income from some other Council activities would not significantly affect the conclusions relating to recovering VAT on the Walnut Tree Pavilion refurbishment.

**Resolved Unanimously:** To recommend to Full Council that the Council should register for VAT and Opt to Tax the Walnut Tree Pavilion and Sports Ground, as recommended in the Parkinson Partnership LLP report.

**RC110 LOCAL GOVERNMENT (Miscellaneous Provisions) ACT 1982 –  
BOROUGHWIDE STREET TRADING CONSENT**

The Committee considered the following renewal applications for street trading consents:

- (a) MK Ices (SV64 WSJ) – for one ice cream van to trade boroughwide Monday to Sunday 14:00 to 21:00
- (b) MK Ices (EK09 XXE) – for one ice cream van to trade boroughwide Monday to Sunday 14:00 to 21:00
- (c) MK Ices (DG10 HCV) – for one ice cream van to trade boroughwide Monday to Sunday 14:00 to 21:00

**Resolved Unanimously:** That the Council has no objections to submit or comments to make to Milton Keynes Council about the street trading applications.

**RC111 CONFIDENTIAL ITEM**

**Resolved Unanimously:** That the press and members of the public be excluded from the meeting so that the Council may consider Agenda Item 17 (Insurance Claims) because the report contains information about individuals.

**RC112 INSURANCE CLAIM**

The Council Manager updated the Committee on two insurance claims relating to trees and vegetation located at Browns Wood Sports Ground. The Insurance had submitted an arborist report that had recommended the removal of two trees and vegetation that ran alongside the western side of Browns Wood Sports Ground.

**Resolved Unanimously:**

1. That two trees and vegetation be removed from the western side of Browns Wood Sports Ground, in accordance with the recommendations set out in the arborist report.

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2. That the Council's maintenance contractor be requested to complete the works before 22<sup>nd</sup> May 2022, 4 months after notice of required works.
3. That because of the tight deadline, the cost of the works should be agreed under the Scheme of Delegated Authority, to come from General Reserves of Landscaping Contingency.

**The Meeting Ended at 9.30 pm**

**Accepted as a true and accurate record:**

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**CHAIR**

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**DATE**

**DRAFT**