

**Minutes of an Ordinary Meeting of the
REGULATORY COMMITTEE
held on 15 March 2022 at 7.00 pm in
Room 2, MK Snap Building,
Bourton Low, Walnut Tree, MK7 7DE**

Present: Councillors: Amanda Taylor (Chair), Adam Chapman-Ballard, Rukhsana Malik and Charlie Wood.

Officers: Lesley Sung (Council Manager), Ruth Rose (RFO)

Also present: Karen Pugsley (First Old Farm Park Guides)

RC077 CHAIR'S ANNOUNCEMENT

The Chair welcomed everyone to the meeting and requested that the Committee accept an urgent item on the agenda. The item related to a s.137 grant application from the Old Farm Park Guides, the reason for urgency being that the funds were for a trip that needed to be paid for before the next meeting of the Regulatory Committee.

RC078 APOLOGIES FOR ABSENCE

An apology for absence was received on behalf of Councillor Tate Chapman-Ballard.

Resolved Unanimously: That the apology be accepted.

RC079 DECLARATIONS OF INTEREST

None received.

RC080 URGENT ITEM - s.137 GRANT APPLICATION – 1st OLD FARM PARK GUIDES (OFPG)

The Committee considered a grant application from 1st Old Farm Park Guides, for £1,160 to support two trips in 2022 and the purchase of camping equipment, as follows:

- (1) £240 requested to cover accommodation and train fares for 3 adults and 1 young leader for an April 2022 London overnight trip, staying at Girlguiding HQ, travelling by train and exploring during the day.
- (2) £320 requested to cover 2 leaders' costs for an August 2022 trip to the National Guide Festival in Hampshire, travelling by coach with other units from Milton Keynes.
- (3) £600 requested to support the purchase of 2 tents for the guides and 1 leader tent.

The meeting was attended by Karen Pugsley, the OFPG's Secretary.

Resolved Unanimously:

- 1 That a s.137 grant of £1,160 be awarded to 1st Old Farm Park Guides to support their trips in 2022 and purchase of camping equipment.
2. That the Council publicise on its social media and newsletter, the Old Farm Park Guides' need for volunteers.

3. That the 1st Old Farm Park Guides be asked to contribute to the Council's newsletter by writing an article on the use of the grant.

RC081 MINUTES

Resolved Unanimously: That the minutes of the Ordinary Regulatory Committee meeting held on 15 February 2022 be approved and signed by the Chair as a correct record.

RC082 COUNCIL MANAGER'S AND RESPONSIBLE FINANCE OFFICER'S (RFO) REPORT

Resolved unanimously: That the Council Manager's and RFO's report be accepted.

RC083 PLANNING APPLICATIONS

The Committee considered the following planning applications:

- (a) **Planning Application 22/00307/FUL – 57 Khasiaberry, Walnut Tree, MK7 7DR** – Erection of a single storey side and rear extension to form an annexe as ancillary to the dwellinghouse
- (b) **Planning Application 22/00336/FUL – 4 Redcote Manor, Walton Park, MK7 7HF** – Erection of a single storey rear and first floor side extensions and internal alterations to reconfigure kitchen/family/utility areas at ground floor
- (c) **Planning Application 22/00430/DISCON - 1 Elmswell Road, Glebe Farm** – Approval of details required by Conditions 7 (Surface Water Drainage Scheme) of permission ref: 17/03205/OUT
- (d) **Planning Application 22/00458/FUL – Walton Manor, Brickhill Street, H9 to H10, MK7 7AS** – Erection of a data server room and other associated works
- (e) **Planning Application 22/00480/DISCON – Land South of Church Farm, Walton Road, Wavendon** - Approval of details required by condition 6 (Phasing Plan) of permission ref:14/01610/OUT

Resolved Unanimously: That the Council has no objections to submit or comments to make to Milton Keynes Council about the planning applications identified above.

RC084 REVIEW OF PLANNING DECISIONS

Resolved Unanimously: That the report be noted.

RC085 AUTHORISATION OF PAYMENTS

The Committee received a list of invoices to be paid, details of payments made, and the bank reconciliations for February 2022.

Resolved Unanimously:

- (1) That the invoices be reviewed and authorised and that the payments be authorised and signed by Councillor Amanda Taylor (Chair of the Regulatory Committee) and Councillor Charlie Wood.
- (2) That the bank reconciliations were reviewed and signed as correct, by Councillor Amanda Taylor (Chair of the Regulatory Committee).

RC086 REGULATORY COMMITTEE BUDGET

Resolved Unanimously: That the Regulatory Committee budget and forecast for 2021/2022 be accepted.

RC087 COUNCIL BUDGET 2021/2022

Resolved Unanimously: That the Council budget and forecast for 2021/2022 be accepted.

RC088 S.106 BUDGETS

The Responsible Finance Officer reported that the application for £36,800 of s.106 monies relating to the refurbishment of Walnut Tree Pavilion could be drawn down soon. She advised that Milton Keynes Council had negotiated an 'in principle' Deed of Variation to the s.106 Local Play pot that allowed monies to be used for an extension to the proposed play area at the new Walton Manor development.

Resolved Unanimously: That the s.106 report be noted.

RC089 VAT – OPTION TO TAX

The Committee received a simplified summary of the Council's VAT position and was informed that it was very likely that the Council would be required to register for VAT.

The Council had commissioned a report from a VAT professional (Steve Parkinson – recommended by the Society of Local Council Clerks), which was due to be received in March but which had not been ready and available for consideration at this meeting.

The report was due to be received at the next Full Council meeting in April 2022.

Resolved Unanimously: That the VAT summary be noted.

**RC090 LOCAL GOVERNMENT (Miscellaneous Provisions) ACT 1982 –
BOROUGHWIDE STREET TRADING CONSENT**

The Committee considered the following renewal applications for street trading consents:

- (a) MSJ Ice Creams (FJ69 UYA) – for one ice cream van to trade boroughwide Monday to Sunday 15:00 to 19:00



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- (b) Soft99Whip (S99 WHP) – for one ice cream van to trade boroughwide Monday to Sunday 15:00 to 20:00

Resolved Unanimously: That the Council has no objections to submit or comments to make to Milton Keynes Council about the street trading applications.

RC091 CONFIDENTIAL ITEM

Resolved Unanimously: That the press and members of the public be excluded from the meeting so that the Council may consider Agenda Item 11 (Insurance Claims) because the report contained information about individuals.

RC092 INSURANCE CLAIM

The Council Manager updated the Committee on two insurance claims relating to trees and vegetation located at Browns Wood Sports Ground.

Resolved Unanimously: That the insurance claim update be noted.

The Meeting Ended at 8.05 pm

Accepted as a true and accurate record:

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CHAIR

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DATE