

**Minutes of an Ordinary Meeting of the  
COMMUNITY ENGAGEMENT COMMITTEE  
WEDNESDAY 24 FEBRUARY 2021 at 7.00pm  
Via MS TEAMS**

**Present:**

**Councillors:** Tate Chapman-Ballard (Chair), Mario Toto, Adam Chapman-Ballard, Jo Bolton and David Newland.

**Officers:** Dan Preston (Community Engagement Officer), Lesley Sung (Council Manager)

**Members of the public: None**

**CEC54 APOLOGIES FOR ABSENCE**

None received.

**CEC55 DECLARATIONS OF INTEREST**

None

**CEC56 MINUTES**

**Resolved unanimously:** That the minutes of the meeting held on 27 January be signed by the chair as a correct record.

**CEC57 STANDING ITEM – COMMUNITY ENGAGEMENT OFFICER’S REPORT**

The Committee received a report on actions taken by the Community Engagement Officer since the last meeting.

**Resolved unanimously:** That the report be accepted.

**CEC58 SCHEME OF DELEGATED AUTHORITY**

The Committee received a report on the decisions taken under the Council’s Scheme of Delegated Authority since the meeting in January 2021.

**Resolved unanimously:** That the report be accepted.

**CEC59 COMMUNITY ENGAGEMENT WORK PROGRAM**

The Committee reviewed the Community Engagement Work Program. The Committee discussed the possibility of holding the proposed Farmers Market and street food events later in the year, subject to the easing of Coronavirus restrictions.

**Resolved unanimously:**

1. That further research be carried out with organisers and vendors regarding farmers markets and street food events.
2. That the Work Program be accepted.

**CEC60 RESIDENTS FORUM**

The Committee received a report on the holding of a Residents' Forum event, which could become the Council's Annual Parish Meeting, should the law require such a meeting to be held.

**Resolved unanimously:**

1. That the Residents' Forum meeting be organised for 8 April 2021.
2. That the key themes of the meeting be South East MK, Demand Responsive Transport, Community Asset Transfer and the Neighbourhood Plan Refresh.
3. That the meeting be held virtually unless government instruction states otherwise.

**Resolved:** That the meeting be limited to scheduled speakers and responses from Walton Community Council, rather than from outside bodies.

**CEC61 RESIDENTS' SURVEY**

The Committee considered questions for the 2021/22 Residents' Survey. It was agreed that the Residents' Forum could lead to potential new strategic priorities for the Council and so inform the questions that would be asked on the survey. With that in mind it was

**Resolved unanimously:** That an item about questions for the Residents' Survey be put on the Community Engagement Committee agenda for the May 2021 meeting.

**CEC62 COMMUNITY EVENTS 2021 SCHEDULE**

The Committee received recommendations from the Events Working Group for a schedule of events for 2021.

**Resolved unanimously:**

1. That the Summer Fayre event be moved back to 4th September and become an Autumn Fayre.
2. That the Cinema Night also be moved to the same date and take place on the evening of the Autumn Fayre
3. That a brass band play at the Autumn Fayre event, replacing the standalone Brass Band concert.
4. That the Walton Fest event be postponed until 2022.
5. That the Christmas event go ahead on 4th December as planned.

**CEC63 NEIGHBOURHOOD PLAN ACTION PLAN**

The Committee received a list of proposed amendments to the Neighbourhood Plan Action Plan, to form part of the revised Neighbourhood Plan currently being worked on. The Committee considered the parts of the plan that fall under the remit of the Community Engagement Committee.



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**Resolved Unanimously:**

1. That the section on employment be removed from the Action Plan
2. That all other proposed changes, pertaining to the Community Engagement Committee, are agreed.

**CEC64 EASTER PLAY SESSIONS**

The Committee received an update on planning for the Easter Play Sessions.

Resolved – That the Easter Play sessions go ahead subject to Covid-19 restrictions.

**CEC65 QR CODES PROJECT**

The Committee received a report on the services of premium QR Code websites, that would allow more flexibility in the generation and use of QR Codes in the project. The Committee considered two possible sites.

**Resolved unanimously:** That a subscription be taken out with qrstuff.com for a cost of \$90 for one year, to be taken from the general Community Engagement Budget.

**CEC66 BUDGET 2020-21**

The Committee received the Community Engagement Budget for 2020-21.

**Resolved unanimously:** That the budget be accepted.

**The meeting ended at 8:32pm**

**Agreed as a true and accurate record**

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**Signed**

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**Date**