

**Present:**

**Councillors:** Tate Chapman-Ballard (Chair), Jaime Tamagnini (Vice-Chair), Mario Toto, Adam Chapman-Ballard and David Newland.

**Officers:** Dan Preston (Community Engagement Officer)

**Members of the public: 0**

**CEC34 APOLOGIES FOR ABSENCE**

None received

**CEC35 DECLARATIONS OF INTEREST**

None

**CEC36 MINUTES**

**Resolved unanimously:** That the minutes of the meeting held on 28 October be signed by the chair as a correct record.

**CEC37 STANDING ITEM – COMMUNITY ENGAGEMENT OFFICER’S REPORT**

The Committee received a report on actions taken by the Community Engagement Officer since the last meeting.

**Resolved unanimously:** That the report be accepted

**CEC38 SCHEME OF DELEGATED AUTHORITY**

The Committee were informed that no decisions pertaining to the Community Engagement Committee had been made under the Council’s Scheme of Delegation since the last meeting.

**CEC39 2020 EVENTS – VIRTUAL CHRISTMAS CELEBRATION**

The Committee discussed the message that the Council will put out along with the switch on of the tree lights and considered the date for putting up the video.

**Resolved unanimously:**

1. That the suggestions from Councillor Jo Bolton be shared with the Committee.
2. That all Councillors be asked to take part in the countdown by recording themselves.
3. That the video be shared on the weekend of 12 – 13 December 2020

**CEC40 RESIDENTS SURVEY**

The Committee considered what questions should be asked in a Residents’ Survey to take place in 2021-22. It was generally agreed that the survey should be short, simple, clearly defined and set out to the residents what powers and

responsibilities the Council has. The questions should be based on the Council's adopted Strategic Priorities.

**Resolved unanimously:**

1. That the survey should be online only.
2. That the Residents' Survey Working Group be disbanded and the responsibility for the Survey rest with the Community Engagement Committee.
3. That the budget line for the Survey be moved from Full Council to Community Engagement Committee in the 2021-22 budget and remain at £1500.

**CEC41 COMMUNITY NOTICEBOARD**

The Committee received a report on the costs of a community noticeboard for Browns Wood Sports Ground and discussed whether it would be useful to install a noticeboard just for the use of the community.

**Resolved unanimously:**

1. That no decision be made at this time
2. That the question of whether a community noticeboard is wanted by the residents be asked in the future Residents' Survey and a decision taken based on the answers to the survey.

**CEC42 COMMUNITY ENGAGEMENT WORK PROGRAM**

The Committee received the draft Community Engagement Committee Work Program.

**Resolved unanimously:**

1. That the Resident's Survey be added to the Work Program.
2. That the Work Program document be accepted.
3. That the Work Program is a standing item on all future Community Engagement Committee meetings.

**CEC43 BUDGET 2020-21**

The Committee received the Community Engagement Budget for 2020-21. The Committee noted the large underspend due to the cancellation of events due to Covid-19.

**Resolved unanimously:** That the budget be accepted.

**CEC44 BUDGET 2021-22**

The Committee discussed the budget for the financial year 2021-22.

**Resolved unanimously:**

1. That the following lines be added to the Community Engagement budget.
  - £2000 for fitness sessions



**Minutes of an Ordinary Meeting of the  
COMMUNITY ENGAGEMENT COMMITTEE  
WEDNESDAY 25 NOVEMBER 2020 at 7.00pm  
Via Zoom**

- £1000 for online education
  - £1000 for other events, to cover Farmers Markets and Streetfood events.
2. That the Bands in the Park budget be reduced from £1500 to £500
  3. That the Walton Fest budget be increased from £5000 to £6000

**The meeting ended at 8:12pm**

**Accepted as a true and accurate record**

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**Signed**

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**Date**