



**INVITATION TO ATTEND AN
OPERATIONS COMMITTEE MEETING**

Dear Residents,

You are invited to a meeting of the

**OPERATIONS COMMITTEE
TUESDAY 11 October 2022 at 7.00pm
Room 4, MK Snap, Bourton Low, Walnut Tree, MK7 7DE**

You can now view our meetings live on YouTube via the link:

https://youtu.be/5qA_xA6Tuxw

The recording of this meeting will be available on YouTube until the Minutes are signed at the next Ordinary meeting

Signed:

Dan Preston

Interim Council Manager

(E): manager@waltoncommunitycouncil.gov.uk

(T): 01908 694758 (M): 07726 591029

WELCOME AND PUBLIC FORUM

A maximum of 15 minutes will be allowed for members of the public to speak on any matter and to receive any reports from Ward Councillors present. Members of the public can either attend the meeting in person or request to join the public forum remotely. To do this, contact:

Dan Preston at office@waltoncommunitycouncil.gov.uk before 1pm on the day of the meeting, and a meeting link will be provided.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To accept any apologies received for absence.
- 2. DECLARATIONS OF INTEREST**
Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
- 3. MINUTES**
To approve and the Chairman to sign as a correct record, the minutes of the Ordinary meeting of the Operations Committee held on Tuesday 12 July 2022



4. OPERATIONS OFFICER'S REPORT

The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting.

5. SCHEME OF DELEGATED DECISIONS

To receive the report on recent operational decisions made under the adopted Scheme of Delegated Authority.

6. COMMUNITY WARDEN ACTIVITY

To review the report of daily activities undertaken by the Community Wardens, throughout September.

7. ALLOTMENT SITES REPORT

- a) **General Update** - To report on the status of the Council's four allotment sites.
- b) **Holst Crescent allotment** – The Council to consider purchasing wooden stakes so the bug boxes, that have been purchased from MK SNAP, by the tenants, can be erected. The bug boxes will also be used at plot markers.

8. BROWNS WOOD SPORTS GROUND

To report on the activities and maintenance at the site.

9. WALNUT TREE PAVILION AND SPORTS GROUND

- a) **General Update** – To receive an update of activities on the site during September.
- b) **Pavilion and Sports Ground Maintenance** - To receive an update on the works carried out at the Sports Ground and Pavilion during September.
- c) **Pavilion Foul Sewer** – The Committee to receive a report on the status of the blocked foul sewer.
- d) **Winter Planting** – The Committee to consider purchasing winter bedding plants for the hanging baskets. The summer hanging baskets received many positive comments from residents about how uplifting and cared for they had made the pavilion look.

10. PLAY AREAS – 2022/2023 REFURBISHMENT UPDATE

To verbally report to the Committee the outstanding works to be completed on the refurbishment programme.

11. COMMUNITY INFRASTRUCTURE BID 2022/2023 – CARAWAY CLOSE PLAY AREA

To verbally report to the Committee the status of the works to be completed and the additional costings relating to the match funding on the play area refurbishment at Caraway Close.

12. OPERATIONS COMMITTEE BUDGET

- a) To open discussions on the 2023/24 Operations budget.



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b) To review the Operations Committee budget for 2022/23

13. CONFIDENTIAL ITEM

To resolve to exclude the press and public so that the Council may consider Agenda Items 14 – Website design and hosting. The reason for confidentiality is because the quotes received are commercially sensitive.

14. WEBSITE DESIGN AND HOSTING

The Committee to receive details of an alternative hosting service and associated design costs for the Council's website.

Next meeting of the Operations Committee: Tuesday 8 November 2022 at 7pm