

**INVITATION TO ATTEND
HR COMMITTEE MEETING**

Dear Residents,

You are invited to attend a meeting of

**HUMAN RESOURCES COMMITTEE
on MONDAY 29 NOVEMBER 2021 at 7.00pm
to be held in Room 2, MK Snap Building, 20 Bourton Low, Walnut Tree, MK7 7DE**

Signed:

Lesley Sung

Council Manager

(E): Manager@waltoncommunitycouncil.gov.uk

(T): 01908 694758 (M): 07726 533705

**LARGE PRINT AND HYPER-LEGIBILITY COPIES OF THE AGENDA ARE
AVAILABLE ON REQUEST**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
To declare any interests in any of the items on the agenda.
- 3. MINUTES**
To approve the minutes of ordinary meetings of the HR Committee held on 18 January 2021 and 5 May 2021.
- 4. APPOINTMENT OF COMMUNITY WARDEN (6 MONTHS)**
The Committee to receive details of the appointment of a Community Warden.
- 4. CONFIDENTIAL ITEMS**
To resolve to exclude members of the press and public to consider Agenda Items 5 (Grievance) and 6 (Staff Review)
- 5. GRIEVANCE**
To discuss the outcome of a grievance and to receive reports and consider:
 - (a) Details of the grievance made
 - (b) Actions taken by the investigator
 - (c) The outcomes of the investigation
 - (d) Any action recommended by the investigator.
- 6. STAFF REVIEW**
To receive a staff review and consider a salary review of roles to fall in line with current salary recommendations.