

**Dear Residents, you are invited to a meeting of the**

**OPERATIONS COMMITTEE  
TUESDAY 12 April 2022 at 7pm  
in The Atrium, MK Snap, Bourton Low, Walnut Tree, MK7 7DE**

Signed:

*Lesley Sung*

Council Manager

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**You can now view our meetings live on YouTube via the link:**

<https://youtu.be/RhhK3zyruQs>

### **Welcome and Public Forum**

A maximum of 15 minutes will be allowed for members of the public to speak on any matter and to receive any reports from Ward Councillors present. Members of the public can either attend the meeting in person or they can request to join the public forum remotely. To do this, contact:

**Dan Preston** at [office@waltoncommunitycouncil.gov.uk](mailto:office@waltoncommunitycouncil.gov.uk) before 1pm on the day of the meeting, and a meeting link will be provided.

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.

**3. MINUTES**

To approve and the Chairman to sign as a correct record, the minutes of the Ordinary meeting of the Operations Committee held on Tuesday 8 March 2022.

**4. [OPERATIONS OFFICER'S REPORT](#)**

The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting.

**5. SCHEME OF DELEGATED DECISIONS**

To accept the report on recent operational decisions made under the adopted Scheme of Delegated Authority.

**6. COMMUNITY WARDEN ACTIVITY**

To review the report of the Community Warden's daily activities undertaken throughout March 2022.

**7. ALLOTMENT REPORT**

To receive a report on the status of the four allotments sites and the non-operational site at Bergamot Gardens.

**8. HINDHEAD KNOLL**

To consider the specification for the landscaping works required on the green open space at Hindhead Knoll, once the land has been transferred to Walton Community Council from Milton Keynes Council.

**9. BROWNS WOOD SPORTS GROUND**

- a) **Activities and Maintenance** - To receive an update report.
- b) **Rates of Hire for the Multi-Use Games Area (MUGA) and Football Pitches** - To consider the rates of hire for the MUGA and football pitches, if in the future the Council is required to register for VAT.

**10. WALNUT TREE PAVILION AND SPORTS GROUND**

- a) **General Update** – To receive an update on the activity on site during March.
- b) **Football Pitches Usage** - The Committee to consider options for usage of the football pitches for the 2022/2023 season.
- c) **Installation of Bollards and Car Park Barrier to Prevent Unauthorised Access** – To receive an update on the installation of bollards around the Sports Field and the installation of the car park barrier.
- d) **Maintenance Work** - To receive an update on the works carried out at the Sports Ground and Pavilion during March 2022.
- e) **Project Plan** – To receive a project plan on the proposed refurbishment works for the Pavilion.

**11. COMMUNITY INFRASTRUCTURE FUND 2022-2023 – CARAWAY CLOSE PLAY AREA**

To receive details of the Council's successful bid for funds from Milton Keynes Council's Community Infrastructure Fund (CIF) for the replacement of equipment at Caraway Close Play Area.

**12. PARISH GUARDIANS**

To update the Committee on Parish Guardian activity and plans for 2022/2023.

**13. OPERATIONS COMMITTEE BUDGET**

To review the Operations Budget for 2021/2022. [Summary](#)

**Next meeting of the Operations Committee: Tuesday 10 May 2022**