

**Dear Residents, you are invited to a meeting of the**

**OPERATIONS COMMITTEE  
TUESDAY 8 March 2022 at 7pm  
in Room 2, MK Snap, Bourton Low, Walnut Tree, MK7 7DE**

Signed:

*Lesley Sung*

Council Manager

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**LARGE PRINT OR HYPERLEGIBLE COPIES OF THE AGENDA ARE  
AVAILABLE ON REQUEST**

**Welcome and Public Forum**

A maximum of 15 minutes will be allowed for members of the public to speak on any matter and to receive any reports from Ward Councillors present. Members of the public can either attend the meeting or they can request to join the public forum remotely. To do this, contact:

**Dan Preston** at [office@waltoncommunitycouncil.gov.uk](mailto:office@waltoncommunitycouncil.gov.uk) before 1pm on the day of the meeting, and a meeting link will be provided.

**You can now view our meetings live on YouTube via the link:**

<https://youtu.be/mL9nkpS7qsE>

**AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**  
Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
- 3. MINUTES**  
To approve and the Chairman to sign as a correct record, the minutes of the Ordinary meeting of the Operations Committee held on Tuesday 8 February 2022.
- 4. [OPERATIONS OFFICER'S REPORT](#)**  
The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting.

**5. COMMUNITY WARDEN ACTIVITY**

To review the report of daily activities undertaken by the Community Warden, throughout February 2022.

**6. ALLOTMENT SITES REPORT**

The Operations Officer to report on the status of the Council's four allotment sites.

**7. TREE PLANTING - IN CELEBRATION OF THE QUEEN'S PLATINUM JUBILEE**

The Committee to consider an offer from Roger Jefcoate CBE to plant a black poplar tree at Walnut Tree Sports Ground in celebration of the Queen's Platinum Jubilee.

**8. LANDSCAPE MAINTENANCE CONTRACTS**

a) **Hindhead Knoll Open Space and Children's Play Area** – To consider the future maintenance programme at the site when the transfer of land from Milton Keynes Council has been completed.

b) **Walnut Tree and Browns Wood Sports Ground Maintenance Contract** - To consider extending the current maintenance contract by up to one year.

**9. BROWNS WOOD SPORTS GROUND**

The Operations Officer to report on the activities and maintenance at the site.

**10. WALNUT TREE PAVILION AND SPORTS GROUND**

a) **General Update** – To receive an update of activities on the site during February.

b) **Purchase of Bollards** – To receive an update on the installation of bollards around the Sports Field.

c) **Pavilion and Sports Ground Maintenance** - To receive an update on the works carried out at the Sports Ground and Pavilion during February.

d) **Terms of Hire** - To approve the Terms of Hire for the Pavilion and to consider the rate for the hire of the cricket pitch for the 2022 season.

f) **Project Plan** – To receive a project plan for the priority requirements at the Pavilion.

**11. OPERATIONS COMMITTEE BUDGET**

To review the Operations Budget for 2021/2022. [Summary](#)

**12. CONFIDENTIAL ITEM**

To resolve to exclude members of the press and public so that the Committee may consider Agenda Item 13 (Walnut Tree Pavilion – Replacement of entrance and shutter doors). This item to be considered in the confidential part of the meeting as the report contains commercially sensitive information.

**13. WALNUT TREE PAVILION – REPLACEMENT OF ENTRANCE AND SHUTTER DOORS**

To receive quotes for the entrance doors and main shutter replacement.



**INVITATION TO ATTEND AN  
OPERATIONS COMMITTEE MEETING**

**Next meeting of the Operations Committee: Tuesday 12 April 2022**