

Dear Residents, you are invited to a meeting of the

OPERATIONS COMMITTEE
TUESDAY 8 February 2022 at 7pm
in The Atrium, MK Snap, Bourton Low, Walnut Tree, MK7 7DE

Signed:

Lesley Sung

Council Manager

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**LARGE PRINT OR HYPERLEGIBLE COPIES OF THE AGENDA ARE
AVAILABLE ON REQUEST**

Welcome and Public Forum

A maximum of 15 minutes will be allowed for members of the public to speak on any matter and to receive any reports from Ward Councillors present. Members of the public can either attend the meeting or they can request to join the public forum remotely. To do this, contact:

Dan Preston at office@waltoncommunitycouncil.gov.uk before 1pm on the day of the meeting, and a meeting link will be provided.
(15 minutes)

You can now view our meetings live on YouTube via the link:

<https://youtu.be/KAfN-ztgFcQ>

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.

3. MINUTES

To approve and the Chairman to sign as a correct record, the minutes of the Ordinary meeting of the Operations Committee held on Tuesday 11 January 2022.

4. OPERATIONS OFFICER'S REPORT

The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting.

5. SCHEME OF DELEGATED DECISIONS

To accept the report on recent operational decisions made under the adopted Scheme of Delegated Authority.

6. COMMUNITY WARDEN ACTIVITY

To review the report of daily activities undertaken throughout January 2022 by the Community Warden.

7. ALLOTMENT REPORT

a) **General Update** - The Operations Officer to give a verbal update on the status of the four allotments

b) **Bergamot Gardens** –

1. To receive a report on the work required on the field hedge which runs alongside the maisonettes 28-34 on Bergamot Gardens.

2. To consider the cost for work to be carried out on the entrance gate by the maintenance contractor.

8. BROWNS WOOD SPORTS GROUND

a) **General Update** - To receive an update on the maintenance of the site

b) **Traverse Forest and Racing Trail installation** – To receive an update on the installation of the new agility equipment.

9. WALNUT TREE PAVILION AND SPORTS GROUND

a) **General Update** – To receive an update on the activity on site during January.

b) **Purchase of Bollards** – To receive a request to purchase more bollards to prevent authorised access to the Sports Field.

c) **Maintenance Work** - To receive a report requesting work to be carried out on the paving slabs and the external walls on three sides of the Pavilion.

d) **Terms of Hire** - To consider Terms of Hire and cost of hire of the Pavilion and Sports Ground.

e) **s.106 monies** – To receive an update from the Council Manager regarding the application to Milton Keynes Council for s.106 monies to be used on priority requirements at the Pavilion.

f) **Interim Project Plan** – To receive an interim project plan for the priority requirements at the Pavilion.

10. HAVE YOUR SAY MEETING

To receive a report on issues raised by residents of the Parish that attended the recent 'Have Your Say' meeting, which took place at Walnut Tree Pavilion on Monday 24 January.

11. **SOCIAL MEDIA POLICY**
To review and add further comments, if required, to the social media policy that was considered at the January Community Engagement Committee meeting. The draft policy will also be discussed by the HR Committee before being submitted to Full Council for final approval. [Tracked Changes Version](#)
12. **IT PRICE INCREASE**
To receive details of new Microsoft 365 license costs and agree the IT contract for March 2022 to March 2023.
13. **OPERATIONS COMMITTEE BUDGET**
To review the Operations Budget for 2021/2022. [Summary](#)

Next meeting of the Operations Committee: Tuesday 8 March 2022