

Dear Residents, you are invited to a meeting of the

OPERATIONS COMMITTEE
TUESDAY 11 January 2022 at 7pm
in The Atrium, MK Snap, Bourton Low, Walnut Tree, MK7 7DE

Signed:

Lesley Sung

Council Manager

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**LARGE PRINT AND HYPER-LEGIBLE COPIES OF THE AGENDA ARE AVAILABLE
ON REQUEST**

Welcome and Public Forum (15 minutes)

You can now view our meetings live on YouTube via the link:

<https://youtu.be/EGn4kAPr3UQ>

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.

3. MINUTES

To approve and the Chairman to sign as a correct record, the minutes of the Ordinary meeting of the Operations Committee held on Tuesday 7 December 2021.

4. [OPERATIONS OFFICER'S REPORT](#)

The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting.

5. [SCHEME OF DELEGATED DECISIONS](#)

To accept the report on recent operational decisions made under the adopted Scheme of Delegated Authority.

6. [COMMUNITY WARDEN ACTIVITY](#)

To review the report of daily activities undertaken throughout December 2021 by the Community Warden.

7. ALLOTMENT REPORT

The Operations Officer to give a verbal update on the status of the four allotment sites within the Parish.

8. BROWNS WOOD SPORTS GROUND

- a) **General Update** - To receive an update on the maintenance of the site
- b) **Terms of Hire** - To consider any new [Terms of Hire](#) at the Multi Use Games Area (MUGA) and football pitches.

9. WALNUT TREE PAVILION AND SPORTS GROUND

- a) **General Update** – To receive an update on the activity on site during December.
- b) **Terms of Hire** - To consider Terms of Hire and cost of hire of the Pavilion and Sports Ground.
- c) **Community Fridge** – To give initial consideration to potentially allow the storage area at Walnut Tree Pavilion to be used as an outlet for a group of volunteers to run a Community Food Initiative Scheme.

10. HINDHEAD KNOLL

To receive an update with regards to the potential transfer of the green open space and play area at Hindhead Knoll, Walnut Tree.

11. OPERATIONS COMMITTEE BUDGET

To review the [Operations Budget](#) for 2021/2022. [Summary](#)

Next meeting of the Operations Committee: Tuesday 8 February 2022