



**INVITATION TO ATTEND AN
OPERATIONS COMMITTEE MEETING (VIRTUAL MEETING)**

Dear Residents

A meeting of the Walton Community Council OPERATIONS COMMITTEE will be held at 7pm on Tuesday 9 March 2021, via Microsoft Teams

MICROSOFT TEAMS MEETING LINK:

<https://bit.ly/WCC09032021>

The meeting will be live streamed on Walton Community Council's YouTube Channel

<https://youtu.be/XUHcSdPpgEo>

Signed:

Lesley Sung

Council Manager

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Welcome and Public Forum (maximum of 15 minutes)

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
- 3. MINUTES**
To approve the minutes of the Ordinary meeting of the Operations Committee held on 9 February 2021.
- 4. [OPERATIONS OFFICER'S REPORT](#)**
The Operations Officer to update the Committee on actions taken in respect of decisions made since the previous meeting and to report the decisions taken under the Council's adopted scheme of delegation.
- 5. [COMMUNITY WARDEN'S REPORT](#)**
To receive an update on Community Warden activities during February 2021.
- 6. [ALLOTMENT REPORT](#)**
To receive a report on the four active allotment sites within the Walton area and to consider a request from a tenant at Duchess Grove Allotment Site for permission to erect a pergola on their plot.

- 7. MEMBER'S ITEM – COUNCILLOR ADAM CHAPMAN-BALLARD – INSTALLATION OF COMPOSTABLE TOILET AT DUCHESS GROVE ALLOTMENT SITE**
The Committee to consider a request from the Duchess Grove Allotment Association to install a compostable toilet at the site, which will remain the responsibility of the Association.
- 8. PLAY AREAS**
To receive the 4 monthly play area inspection report.
- 9. BROWNS WOOD SPORTS GROUND**
 - (a) To receive an update on the maintenance of the site.
 - (b) To consider naming the footbridge off Holst Crescent, Caroline Price, a local composer, which ties in with the composer theme of the surrounding streets.
- 10. NEIGHBOURHOOD PLAN REFRESH – ACTION PLAN**
To discuss suggested amendments to the Neighbourhood Refresh Action Plan on matters that now comes under the remit of the Operations Committee.
- 11. ELECTRONIC MAPPING**
To discuss the maps purchased to highlight priority areas and to consider using the data and upgrading to an electronic mapping system.
- 12. OPERATIONS COMMITTEE WORK PROGRAMME**
To review an updated Operations Committee Work Programme.
- 13. OPERATIONS COMMITTEE BUDGET 2020/2021**
To review the Operations Committee budget.
- 14. CONFIDENTIAL ITEM**
To agree to exclude the press and public from the meeting due to the confidential nature of Agenda Item 15 (Office Phone Contract). The reason being that 3 individual competitive quotes have been received for consideration.
- 15. OFFICE PHONE CONTRACT**
To consider purchase of a contract that would upgrade the current Office contract.

**Next scheduled meeting of the Operations Committee:
Tuesday 13 April at 7pm**

**LARGE PRINT COPIES OF THE AGENDA ARE AVAILABLE ON
REQUEST**