

WALTON COMMUNITY COUNCIL – DECISIONS AND ACTIONS TAKEN UNDER DELEGATED AUTHORITY – JULY 2020

Date	Issue	Notes	Consultation	Resolution	Authorisation
6 July 2020	Amendment to 2020/2021 Council Budget	Monies for Walk to School Graphics (£6,070) and Buzz Stops (£850) had been projects agreed in 2019/2020 for 2020/2021 but, in error, expenditure had not been allocated in the 2020/2021 in the budget.	Chairman and Vice-Chairman (Cllrs Mario Toto and Adam Chapman-Ballard)	That an amendment to the Council budget 2020/2021 be agreed and the £6,920 for the cost of the 2 projects be included in the budget with the monies to come from reserves.	Responsible Finance Officer / Council Manager 6 July 2020
14 July 2020	Updated Covid19 Secure Risk Assessment	A risk assessment is required to be carried out in respect of premises, staff and facilities. Updated Version 3)	Chairman and Vice-Chairman of the Council (Cllrs Mario Toto and Adam Chapman-Ballard)	That the updated Covid19 Secure Risk Assessment be accepted and revised as government guidance is amended.	Council Manager 14 July 2020
16 July 2020	Tree Works at Browns Wood Sports Ground (related to insurance claim)	Consideration of 3 quotes for works to trees, to be carried out at Browns Wood Sports Ground (removal of 8 Acer trees and a 25% reduction of Oak Tree)	Chair of the Regulatory Committee (Cllr Amanda Taylor) and Chair of the Operations Committee (Cllr David Newland)	That the works be carried out by Stanton Tree Works at a cost of £850.	Council Manager 26 July 2020
23 July 2020	Summer Play Activities – Community Challenge Days	To provide socially distance outdoor community challenge days focusing on environmental awareness (in partnership with volunteer/resident)	Chair and Vice-Chair of the Community Engagement Committee (Cllrs Tate Chapman-Ballard and Jaime Tamagnini)	That the 3 dates for the Community Challenge be agree, to be funded from the Youth Services budget.	Council Manager 23 July 2020

		over the summer (3 days at a cost of £90, serving 15 families)			
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ADOPTED SCHEME OF DELEGATION (as from 24 March 2020)

Due to the Covid19 pandemic and to ensure that the Council complies with Government instructions, an emergency Full Council meeting, held on 24 March 2020, adopted a scheme of delegated authority that will ensure that the Council functions without the need for public meetings.

The Council adopted:

- There shall be delegated to the Council Manager (or the Assistant Council Manager in her absence), the authority to act in respect of any function of the Council on a matter which would otherwise cause a delay or which may prejudice the Council. This delegated authority shall be exercised in consultation with the Chairman, Vice-Chairman and Chair of the Regulatory Committee.
- There shall be delegated to the Council Manager (or the Assistant Council Manager in her absence), the authority to act in respect of any function of a Committee on a matter which would otherwise cause a delay or which may prejudice the Council. This delegated authority shall be exercised in consultation with the Chairman, the Vice-Chairman and Chair or Vice-Chair of the Committee within whose terms of reference the function lies.
- Each exercise of delegated authority under this Standing Order shall be reported for information to the appropriate meeting of the Committee within whose terms of reference the function lies. The report will then be received by an appropriate meeting of Full Council.
- The delegations in this Standing Order are in addition to and without prejudice to the powers of the Council or its Committees to arrange for the discharge of any of its functions by an officer.