

**DECISIONS TAKEN UNDER THE ADOPTED SCHEME OF DELEGATED AUTHORITY DURING SEPTEMBER AND OCTOBER 2022:**

<b>Date</b>	<b>Issue</b>	<b>Notes</b>	<b>Consultation</b>	<b>Resolution</b>	<b>Authorisation</b>
<b>22/8/22</b>	Installation of 5G broadband at Walnut Tree Pavilion for remote CCTV access	Via BT, supplied by EE	Chairman of the Council Adam Chapman-Ballard and Chair of operations David Newland	Obtain 5G Router at a cost of £30 per month via BT and install at Pavilion	Council Manager Lesley Sung
<b>20/9/22</b>	Walton Community Support Project (WCSP) can't use the facility until WCC have installed hot/cold water supply. SODA required to move the project forward quickly.	Hot and Cold water supply required in the garage area of the Walnut Tree Pavilion, which is to be used by Walton Community Support Project.	Chair and Vice-Chair of Council Adam Chapman-Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	The contractor will install a hot/cold water supply. Work to be completed in October.	Interim Council Manager Dan Preston 20/09/22
<b>20/9/22</b>	Nights are drawing in quickly and hirers of the pavilion require outside lighting when existing the area.	To install a L.E.D. PIR system allowing hirers to exit down the side of the pavilion once they have locked the building. The lights will also shine on to the exist gate,	Chair and Vice-Chair of Council Adam Chapman-Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	The installation will be completed in October. The monies would come from the Operations budget, from the facilities refurbishment line.	Interim Council Manager Dan Preston 20/09/22

		which will help when they are locking this gate.			
<b>20/9/22</b>	WT Pavilion - open space behind the small shutter requires installation	Open space behind the small shutter requires installation during the winter months to prevent draughts and the loss of heat	Chair and Vice-Chair of Council Adam Chapman-Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	To install an internal shutter that would be fireproof and can be removed when required. The cost would come out of the Operations budget from the facilities refurbishment line. The installation to take place in October.	Interim Council Manager Dan Preston 20/09/22
<b>20/0/22</b>	WT Pavilion To install a kitchen window	Installing a kitchen window will give more natural light in to the area. There had previously been a window but it had been blocked off due to vandalism that occurred before the perimeter fence was erected.	Chair and Vice-Chair of Council Adam Chapman-Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	To install a UPVC window in the kitchen area, that can be opened as required.  The cost would come out of the Operations budget from the facilities refurbishment line. The installation to take place in October.	Interim Council Manager Dan Preston 20/09/22
<b>27/9/22</b>	Allotment rentals for 2023/2024. Tenants require one years notice of any rent increases.	Due to raising utility and maintenance costs predicted for 2023 action was needed to be taken before the deadline of September 30	Chair and Vice-Chair of Council Adam Chapman-Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	It was agreed to increase the rental on all plots for the 2023/2024 season. All tenants were emailed with this notification on 29 September 2022. A notice has also been put up on the noticeboard at the four allotment sites.	Interim Council Manager Dan Preston 27/09/22
<b>29/9/22</b>	WT Pavilion – wastewater backing up in the showers,	Call out to Dyno - Rod to attempt to	Chair and Vice-Chair of Council Adam Chapman-	Dyno- Rod attempted to flush out the blockage. They were in attendance for 2 hours 20 mins but unfortunately	Interim Council Manager

	toilets and kitchen sink. The smell of sewage is the meeting room, kitchen and storage areas.	flush out the blockage.	Ballard & Jaime Tamagnini-Barbosa & Operations Committee Chair David Newland	due to tree roots the attempt was not successful. The work undertaken did help to remove roots, but more extensive work is required. The cost would come out of the Operations budget from the £7k awarded from MKC	Dan Preston 29/09/22
<b>12/10/22</b>	Tower PCs in the office not working properly	Checked by Cloudy IT – recommended extra RAM to try to fix	Chairman of the Council Adam Chapman-Ballard and Chair of operations David Newland	To purchase 8MB of RAM for 2 PCs at a cost of £155 for supply and installation	Interim Council Manager Dan Preston 12/10/22