

DELEGATED DECISIONS – DECEMBER 2021 AND JANUARY 2022

To report the decisions made in December 2021 and January 2022 made under the Council's adopted scheme of delegated authority.

Date	Issue	Notes	Consultation	Resolution	Authorisation
8 Dec 2021	Cost of delivery of the car park barrier at Walnut Tree Pavilion.	The delivery cost of the car park barrier at £496 + vat will include an off-loading charge. This cost will be covered from reserves.	Chair of Operations Committee (Cllr Newland and the Chairman of the Council (Cllr A Chapman-Ballard)	To proceed with the delivery of the car park barrier at Walnut Tree Pavilion and that the delivery and off-loading charge of £496 + vat be covered from the Council's reserves.	Council Manager 9 December 2021
13 Dec 2021	Provision of HR Services to deal with a staffing matter.	Cost negotiated with appointed HR consultancy.	Chair of HR Committee (Cllr T Chapman-Ballard) and Chairman of the Council (Cllr A Chapman-Ballard)	To appoint Progeny HR Consultancy for advice and work carried out in respect of a specific staffing matter, at a cost of £500 + VAT, to come from the professional fees (HR) budget.	Council Manager 13 December 2021
15 Dec 2021	Appointment of VAT specialist to consider VAT matters at Walnut Tree Pavilion	Regulatory Committee agreed to ask Steve Parkinson (VAT Advisor) to provide a report on VAT implications and options.	Chairman of the Council (Cllr A Chapman-Ballard) and Chair of Regulatory Committee (Cllr Taylor)	To obtain an updated VAT report from Steve Parkinson (SLCC recommended) in respect of options for Walnut Tree Pavilion, at a cost of £600 to come from professional fees budget.	Council Manager 21 December 2021

Date	Issue	Notes	Consultation	Resolution	Authorisation
20 Jan 2022	Increase hours of new Community Warden from 16 hours per week to 25 hours per week, for a four week period commencing 24 January 2022	New Community Warden has identified many issues to be dealt with in the area.	Chair of HR Committee (Cllr T Chapman-Ballard) and Chairman of the Council (Cllr A Chapman-Ballard)	The new Community Warden's hours to be increased from 16 hours a week to 25 hours per week for a four week period, the cost to be offset from savings made in the salaries budget.	Council Manager 20 January 2022