

Date	Agenda Reference	Minutes
4th June 2014	<p>2014/083 Verbal report on the Office Feasibility Study</p> <p>2014/083/1</p> <p>2014/083/3 Formation of a group for the Community Council project</p>	<p>2014/083 In summary the project Officer had identified the following possibilities:</p> <p>Rental - residential or commercial property</p> <p>Build - on Bergamot site/Browns Wood/Walton Manor/Chase Avenue/Community Interest site</p> <p>2014/083/1 Due to planning restrictions/cost/availability & location, the list of potential lines for the Project Officer to follow through on were agreed as:</p> <p>Residential property rental (short term)</p> <p>Community Interest Site (next to Walton School)</p> <p>Browns Wood: build pavilion + office</p> <p>Bergamot site - to develop as long-term strategy</p> <p>Walton Manor - to develop as long-term strategy</p> <p>2014/083/3 (pavilion & office build on Browns Wood Field): It was unanimously agreed for a group with members from both the Planning & Development Committee and Finance & Administration Committee to take the project forward. Vote taken on whether group should be a sub-committee with delegated powers and public meetings or a working group. Vote by show of hands: Sub committee 3 for. Working Party 5 for. Accepted by majority vote to have a working party.</p>
3rd July 2014	<p>2014/095 Receive Highlights from the Chairman of the Council Committees: Planning & development Committee</p>	<p>2014/095. Browns Wood Pavilion - The Project Officer has gathered costs relating to the build of the pavilion. Stage 1 Application for the process has been submitted.</p>
3rd September 2014	<p>2014/116 Updates - Community Asset Transfer Scheme - Browns Wood.</p> <p>Results of the Public Consultations completed during the Summer school holidays.</p>	<p>2014/116. CAT: Browns Wood The final draft of the stage 2 application and financial forecast has been circulated by the Project Officer. The Stage 2 Panel are due to meet in the first week of October, followed by the Board meeting on 30th October.</p> <p>Results of consultation: Various play activities were attended by the WCC staff over the school summer holidays. Staff were involved in public consultations with attendees by way of a questionnaire using interactive whiteboards. Views on 3 key areas were targeted; the proposed skate park, Browns Wood Pavilion and general view of play facilities within the parish.....</p> <p>Browns Wood Pavilion - 192 in favour and 3 opposing.</p>

7th January 2015	2015/010 Facilities Management 2015/011 Consider a proposal to draw down on the S106 monies to support the build of a pavilion at Browns Wood Field:	2015/010. Cat update & discussion on management of Browns Wood acquisition: Through to stage 3 (Heads of Terms and lease). Solicitors have been appointed by MK Council and Walton Council have Healds Solicitors (prior appointed). 2015/011. Proposed by Cllr Reynolds to action. Seconded by Cllr Tamagnini-Barbosa. Vote by show of hands unanimous. Clerk to action.
4th February 2015	2015/020 - CAT	2015/020. Browns Wood - passed stage 2. project Officer and Councillor reynolds and Parish Manager met with Healds Solicitors to take forward Walton Council's preferred Heads of Terms. Solicitor drafting response. Pavilion build: predicated on the sale of Bergamot site. Currently looking at clawback 5 and obtaining 2 further land valuations. Plans/design for pavilion upgraded to have small meeting room facility. Important that Walton Council ensure that at handover the terms does not prevent any use outside sports rather use for benefit for the community.
4th March 2015	2015/032 Reports from Chairs of Committees	2015/032. Browns Wood Pavilion - Heads of Terms Lease document & changes with Healds. At Stage 3 of design process with architect. New designs to be approved at next Office Working Group meeting for recommendation to Full Council.
2nd September 2015	FC138 Browns Wood Sports Ground - Additional fees	FC138. Walton Community Council planned to build a pavilion at Browns Wood Sports Ground and Architects had been appointed to design and draw up plans which had been submitted to Milton Keynes Council for pre-application discussion. An opportunity had now arisen to gain additional land which would allow for the relocation of the existing childrens play area and for the development of a wider leisure offer at the site. Milton Keynes Council has indicated that in principal, it would have no objection to the changes but there was a need to progress through planning channels as the amendments would constitute a change of use from public open space to leisure use. To change the plans would incur additional architects fees of £695. Unanimously resolved: That the additional Architect fees of £695 be approved.
7th October 2015	FC158. Projects - Current & future projects	The Project Officer provided an update on the following projects: a) Bergamot Gardens b) Community Asset Transfer - Browns Wood Playing Field and Heronsbrook Meeting Place c) Browns Wood Pavilion - Phase 1 & Phase 2

<p>4th May 2016</p>	<p>FC19 Reports from Chgairs of Committees</p>	<p>FC19 report from Chair of Projects Committee Cllr Newman, Chair of Projects Committee reported the following matters: The architect appointed for the design of Browns Wood Pavilion had presented costings based on various designs and materials. The architect would come back to the Committee with skecth drawings based on different costings.</p>
<p>5th October 2016</p>	<p>FC097 Standing Item - report from Chairs of Committees</p>	<p>FC097. The Chair of the Projects Committee reported that the Projects Committee held on 27 September 2016 had considered the following matters: Presentations received from architects for the Pavilion build at Browns Wood Sports Ground. Browns Wood Sports Ground Drainage Survey - results were not conclusive and the FA will be asked to assess the football pitches to determine if they are fit for purpose. Browns Wood Sports Ground S106 monies - Tar and chip covering would be laid on the footpath and footpath extensions at the end of the month.</p>
<p>1st February 2017</p>	<p>FC159 Standing Item - report from Chairs of Committees</p>	<p>FC159. The Chair of the Projects Committee reported on matters discussed at the meeting of the Projects Committee held on 21 February 2017: Consideration was given to proposals for the wider leisure offer at Browns Wood Sports Ground. Options would go out to local consultation with nearby residents and two consultatioon drop-in events would be taking place at the Council's offices in March.</p>
<p>5th April 2017</p>	<p>FC190 Browns Wood Pavilion - Appointment of Architects</p>	<p>Browns Wood Pavilion - Appointment of Architects. The Council received an update on the building of a pavilion at Browns Wood Sports Ground. Architects had been shortlisted and interviews would be taking place on 10 April 2017. Resolved Unanimously: That the interview Group be given the authority to decide on the appointment of an architect following the interviews on 10 April 2017. FC193 Standing Item - Reports from Chairs of Committees The Chair of the Projects Committee reported on matters discussed at the meeting of the Projects Committee held on 21 March 2017: Public Consultation had taken place in respect of the Pavilion Build and Wider Leisure Offer at Browns Wood Sports Ground. Architects that had tendered for the design of the pavilion at Browns Wood Sports Ground were assessed by a Working Group that had now shortlisted architects to three. Interviews will be taking place on 10 April 2017.</p>

<p>7th June 2017</p>	<p>FC033 Recommendation from Projects Committee - 23 May 2017 - Browns Wood Sports Ground</p>	<p>FC033. Resolved Unanimously: That the Council approves a virement from the Office Feasibility Project of £1,000 to put towards the £1,125 required for match funding from the Parish Partnership Fund for drawings for Stages 1 & 2 of the Browns Wood Pavilion Build.</p>
<p>5th July 2017</p>	<p>FC607 Recommendations from Projects Committee - 27 June 2017 - Bergamot Gardens - a way forward</p>	<p>FC067. The Projects Committee had been advised that the Homes & Communities Agency (HCA) had informed the Council that it would be recommending to the Department of Communities and Local Government (DCLG) that the 52% clawback of receipts from the sale of Bergamot Gardens should not be waived. The Projects Committee was disappointed to receive this information as there had been an expectation that the HCA clawback would be waived considering that the receipts from the sale would be put towards enhancing community facilities by the building of a community pavilion at Browns Wood Sports Ground. The prospect of any change of view by the DCLG was very unlikely and there was no potential for appeal. For every year the land at Bergamot Gardens was not sold, the percentage of receipts that could be claimed by the HCA would be reduced by 2% on an annual basis. For example, selling the land in 5 years would secure a further 10% of receipts from the sale for WCC. The Projects Committee considered that the receipt of 48% of the current sale value did not constitute "best value" and that going ahead with the sale now, not be in the best interest of the community. By withdrawing the land from sale and leaving the land unused, the land would become a better long-term investment as the asset would appreciate its sale value by 2% every year plus any increase associated with increase land values. The Projects Committee recommended to Council that in view of the advice received from the HCA that the Council would receive only 48% of any receipts from the immediate sale of land at Bergamot Gardens, it would be in the best interests of the Community that the land at Bergamot Gardens be withdrawn from sale.</p> <p>Resolved unanimously: That the recommendation of the Projects Committee be accepted and that, in view of the advice from the HCA that Walton Community Council would receive only 48% of any receipts from the immediate sale of land at Bergamot Gardens, it would be in the best interests of the community to withdraw from sale, land at Bergamot Gardens.</p>

<p>6th September 2017</p>	<p>FC074 Public Works Loan Application for the Pavilion Build at Browns Wood Sports Ground.</p> <p>FC075 Pavilion Project Fees/match funding Application to the Parish Partnership Fund</p>	<p>FC074 The Council received details of the procedure for the application of a Public Works Loan. Following the decision by the HCA to recommend that the clawback on any sale of Bergamot Gardens would not be waived, the Council was investigating alternative ways of funding the Pavilion build at Browns Wood Sports Ground.</p> <p>Resolved Unanimously: That the procedure for applying for a Public Works Loan be noted but that any decision to move forward was to be made at a time when all known financial options for the pavilion build was available and when indicative costs were received and the impact on the Council's precept, if any, was known.</p> <p>FC705 In 2015, the Council applied to the Milton Keynes Council Parish Partnership Fund for match funding towards initial fees associated with the development of a pavilion at Browns Wood Sports Ground. The bid was successful with a total amount of £13,000 available to claim. It was a requirement of the award that the monies would need to be applied for by 31st August 2017. To date, items claimed are for the original sketches by DTA Architecture, Project Officer time spent on the pavilion project and pHp Architect fees for Stage 1 and 2 drawings and the fee for the acquisition of the OS map. An opportunity has arisen whereby a claim for 50% match funding could be made against professional reports which would be required to support any future planning application. Currently there was no budget for the 50% of funds required to be paid by Walton Community Council as monies were to be paid from the sale of Bergamot Gardens. Now that the sale of the land has been withdrawn, alternative options for funding were being sought. Due to the deadline for PPF applications being 31st August 2017 and before approval could be sought at this Council meeting, it was agreed that the matter would be discussed with the Browns Wood Sports Ground Working Group, the Chairman of the Council and the Chair of Projects Committee to seek a way forward and to report the matter to this Council. It was considered prudent to go ahead with the claim for 50% funding for the professional reports and that the Council be asked, retrospectively, to agree the actions taken.</p> <p><i>It was recommended by the Working Group, the Chairman of the Council and the Chair of Projects</i></p>
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<p>4th October 2017</p>	<p>FC093. Browns Wood Sports Ground Pavilion Build - Application for a Public Works Loan</p> <p>FC094 Recommendations from the Projects Committee - 26th September: a) Browns Wood Pavilion</p>	<p>FC093 The Committee received a recommendation from the Projects Committee to move forward with a public works loan application for the pavilion build at Browns Wood Sports Ground. The Council received a summary of the project and that the designs being considered by the Projects Committee would mean a public works loan application of £1.485m. The Pavilion build would cost £1.4m and an additional sum of £85k would be applied for if grants from the Hockey Foundation and the Football Association was not forthcoming. The Council considered that the application for the loan could be agreed in principal but that the Council should agree a business plan and details of the impact the loan would have on the precept prior to any formal agreement about a way forward. The Council was still to decide about whether to Opt to Tax, which would have an impact on the amount of funds to be applied for.</p> <p>Resolved unanimously:</p> <p>That subject to an agreed business case, the application for a public works loan between £1.485 and £1.765 be approved in principal, depending on the poutcome of further discussion following advice received by the Council's appointed VAT specialist.</p> <p>FC904 The Council considered approval of sum of £22,580 to come from the Council's reserves to cover costs leading up to the submission of a planning application for the proposed Pavilion build and wider leisure offer. This would cover architects fees and reports required prior to the submission of a planning application. Further delay could impact on the amount of s.106 monies received.</p> <p>Resolved unanimously;</p> <p>That a sum of £22,580 be allocated from reserves for the cost of architect's fees and reports required prior to submission of a planning application to cover the proposed pavilion build and wider leisure offer at Browns Wood Sports Ground.</p>
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1st November 2017	FC 107. Browns Wood Sports Ground Pavilion Build - Application for a Public Works Loan	<p>FC107. The Council received a presentation on the proposals for the pavilion build at Browns Wood Sports Ground. The Council was presented with an indicative design for the pavilion as discussed with the Council's appointed architects, together with associated cost. Providing a pavilion would cost £1.492m. The cost of the pavilion was originally to be funded by the sale of land at Bergamot Gardens. However, since then, the Council had been informed that the HCA would not waive the clawback clause which would see them receiving 52% of any receipts from the sale of the land. The clawback was reducing by 2% every year and so it was decided that the land be retained until a point where the sale would provide a better return. The Council was committed to the pavilion build and had requested that the Project Officer investigate alternative funding for the pavilion build. Since the last meeting when the application for a public works loan was agreed in principal, further discussions had been held regarding the recommendations made by the Council's appointed VAT specialist.</p> <p>The Council considered covering the cost of the pavilion build with a Public Works Loan of £1.492m.</p> <p>Resolved:</p> <ol style="list-style-type: none">1. That further public consultations take place about the pavilion proposals and for the pavilion to be funded by a public works loan and the impact this would have on the Council's precept.2. That the result of the public consultations forms the evidence base for the application of a public works loan of £1.492m for the pavilion build.
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<p>6th December 2017</p>	<p>FC124. Browns Wood Sports Ground Pavilion Build and Application for a Public Works Loan.</p> <p>FC127. Council Budget</p>	<p>FC124. The Council received a report setting out recommendations from the Projects Committee about the design elements of the proposed pavilion build at Browns Wood Sports Ground and a revised timeline recommending a delay of 3 months to allow time for the planning application to be submitted and approval to be sought. This would ensure that committed funds for the technical design stage (RIBA stage 4) not be used prior to planning permission being obtained, thus reducing the risk on the Council's budget. This would result in a 3-month delay and a proposed completion date of November 2019.</p> <p>Once the precept had been set for 2018/2019, the Council would consult with residents on the impact of any public works loan application to complete the pavilion build. The cost of the proposed pavilion build was £1.4m and the loan would be drawn down over a 2-year period, £1m in 2019/2020 and a further £500,000 in 2020/2021. The loan period was for 50 years but it was the intention of the Council to pay off the loan early, within 10 years, the monies to come from the sale of Bergamot Gardens.</p> <p>Two consultation events had taken place on the evening of Wednesday 22 November 2017 and the morning of Saturday 25 November 2017 on the proposed design of the pavilion. Approximately 20 people attended the events over the 2 days and none of the attendees responded adversely to the funding of a pavilion through a public works loan.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. That the Council's appointed architect's outline design and proposed use of external materials be approved for further public consultation on the build. 2. That the proposed pavilion build timeline be delayed by 3 months to reduce the risk to the Council's budget and that future public consultation on the scheme refers to a proposed completion date of November 2019.
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<p>3rd January 2018</p>	<p>FC139. Planning Applications. FC143 Browns Wood Sports Ground Pavilion Build - Public Consultation</p>	<p>FC139. The Council considered the following planning applications: (b) Applications 17/03291/FUL - Land to the East of Holst Crescent, Browns Wood, Milton Keynes - Construction of new Community Pavilion/Community Centre, including new changing rooms for existing football pitches, with associated car parking and external works. Relocation of existing children's play area and change of second children's play area to an outdoor gym area. Construction of a new multi-use games area (MUGA) and cycle pump track. Removal of existing youth shelter. Alterations of existing footpaths and planting as necessary.</p> <p style="text-align: right;">Resolved</p> <p>Unanimously: That the Council has no comment to make.</p> <p>FC143. The Council considered a draft letter to residents informing them of the proposed Browns Wood Sports Pavilion build, the funding required and the proposal to apply for a public works loan to pay for the build.</p> <p style="text-align: right;">Resolved</p> <p>Unanimously: 1. That the Council Manager, in consultation with the Chairman, Vice-Chairman and the Chair of the Projects Committee be delegated the authority to agree the letter, taking into account any further comments Councillors wish to make. 2. That the letter to residents be placed in an envelope that provides a clear indication that the letter has been received from Walton Community Council.</p>
<p>7th February 2018</p>	<p>FC159 . Browns Wood Sports Ground Pavilion Build - Public Consultation</p>	<p>FC159. The Council received an update on progress and status of the public consultation on the funding for the proposed Pavilion at Browns Wood Sports Ground. A letter had been sent to all residents and a deadline of 16 February 2018 had been set for receipt of comments. To date, 62 responses had been received of which 22 were supportive of the pavilion and the funding of the build through a public works loan, 35 were not in favour, 1 was supportive in principle and 5 did not state a preference but requested further information.</p> <p style="text-align: right;">Resolved</p> <p>unanimously: That the response to date be noted.</p>