

**MINUTES OF AN ORDINARY MEETING OF
WALTON COMMUNITY COUNCIL
held on 15 MAY 2019
Room 4, MK SNAP, Bourton Low, Walnut Tree, MK7 7DE
at 7:50pm**

Present:

Councillors: Mario Toto (Chairman), Simon Lorrimer-Roberts (Vice-Chairman), Joanna Bolton, Adam Chapman-Ballard, Tate Chapman-Ballard, David Newland and Amanda Taylor (plus 2 vacancies).

Officer: Lesley Sung (Council Manager)

Members of the Public: 1

FC008 WELCOME AND PUBLIC FORUM

The Chairman welcomed everyone to the meeting. A member of the public requested to speak and a summary is set out as an addendum to the minutes.

FC009 MINUTES

Resolved Unanimously: That the minutes of the Full Council meeting held on 3 April 2019 be approved and signed by the Chairman as a correct record, subject to the following amendments to Minute FC200:

- (a) In resolution 8, the word 'sue' to be replaced with the word 'sum'.
- (b) In resolution 9, remove the words 'monies be released from reserves to allow'.

FC010 DECLARATIONS OF INTEREST

Councillors Adam Chapman-Ballard and Tate Chapman-Ballard declared a general interest as they were both members of Duchess Grove Allotment Association, being the Chairman and Treasurer, respectively.

Councillor Tate Chapman-Ballard made a further declaration of interest as an employee of Kompan, a company that provided play equipment.

FC011 COUNCIL MANAGER'S REPORT

Resolved Unanimously: That the Council Manager's report be accepted.

FC012 CO-OPTION OF 2 PARISH COUNCILLORS

The Committee considered a process and timetable for the co-option of two councillors to the 2 vacant position on the Council representing the Wards of 'Caldecotte' and 'Browns Wood & Old Farm Park'. It was proposed that co-option would be made by recommendation from an interview panel.

Resolved Unanimously:

1. That the proposed process and timetable for the co-option of Councillors to the 2 vacancies be approved.
2. That the co-option interview panel will consist of Councillors David Newland, Amanda Taylor and Mario Toto.
3. That the deadline for applications is Monday 10 June 2019

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4. That interviews will take place the week commencing 17 June 2019.
5. That recommendations for co-option will take place at the Full Council meeting in July.

FC013 COUNCILLORS ALLOWANCES

The Council currently paid an allowance to Councillors who were both elected and co-opted. In accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003, SI 2003/1021, reg 25(10) (added by the Local Authorities (Members' Allowances) (England) (Amendment Regulations 2004, SI 2004/2596, reg 4), elected Councillors are eligible for an allowance but co-opted Councillors are not. However, co-opted Councillors are eligible to claim for actual expenses incurred whilst carrying out their duties as Councillors.

Resolved Unanimously: That the Council adopts a Councillor Allowance policy in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003, SI 2003/1021, reg 25(10) (added by the Local Authorities (Members' Allowances) (England) (Amendment Regulations 2004, SI 2004/2596, reg 4).

FC014 AUTHORISATION OF PAYMENTS

Resolved Unanimously: That the invoices to be paid be authorised and the payments list signed by the Chairman of the Council, Councillor Mario Toto and the previous year's Chair of the Regulatory Committee, Councillor Amanda Taylor.

FC015 COUNCIL BUDGET 2019/2020

Resolved Unanimously: That the 2019/2020 Council budget and statement of financial position be accepted.

FC016 COUNCIL BUDGET – ALLOCATION OF MONIES IDENTIFIED FOR PUBLIC WORKS BOARD LOAN REPAYMENTS

The Council considered the re-allocation of £61,157 in the Council's budget which had been identified in the budget for the repayment of a loan which would no longer be drawn down following the decision not to go ahead with the construction of a pavilion at Browns Wood Sports Ground.

The Council also considered re-allocating the monies to reserves or for another purpose.

Resolved: That the £61,157 in the Council budget that had been allocated for the repayment of a public works boards loan and which was no longer to be drawn down, be re-allocated back to reserves and that the money be used for other purposes once identified.

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FC017 RECOMMENDATIONS FROM PROJECTS COMMITTEE – ACTIVE PLAY

The Council considered recommendations from the Projects Committee to increase the budget for Active Play. The Committee had recommended that the four play areas of Sullivan Crescent, Tansman Lane, Walton Road and Lamb Lane be priorities for potential refurbishment in 2019/2020 and the Project Officer was requested to review the options and costs for improvements.

Further investigation and assessment of the areas has resulted in a change to the proposals and the Council was requested to consider allocating funding to cover the refurbishment of Sullivan Crescent, Tansman Lane, Walnut Tree Playing Field and the Dinosaur Park in Caldecotte.

The play areas at Walton Road and Lamb Lane would require landscaping improvement only and funding could be allocated for this purpose from the Strategic Landscaping budget.

The Active Play budget had been allocated a sum of £10,000 in the 2019/2020 budget and ball park figures for the improvement of the four play areas would be around £27,000.

Resolved: That improvement to the four play areas be more fully considered and costed prior to monies being allocated for this purpose.

FC018 PLANNING APPLICATIONS

The Council considered the following planning applications:

- (a) **Planning Application 19/01006/FUL – 7 Hindhead Knoll, Walnut Tree, MK7 7NR** – Single storey rear and two storey side extensions; loft conversion; new vehicle crossover.
- (b) **Planning Application 19/01037/DISCON – Land adjacent 146 Lichfield Down, Walnut Tree, MK7 7DN** – Details submitted pursuant to the discharge of conditions 5 (hard and soft landscaping); 6 (boundary treatment); 12 (external lighting) and 14 (biodiversity enhancement and management) attached to planning permission 18/01280/FUL.
- (c) **Planning Application 19/01112/FUL – 34 Parsley Close, Walnut Tree, MK7 7DA** – Proposed two storey side extension over the existing garage.
- (d) **Planning Application 19/01152/FUL – 6 Twyford Lane, Walnut Tree, MK7 7BN** – Proposed change of use (reinstatement of former use – domestic garage) with associated internal and external works.

Resolved Unanimously:

1. That the Council objects to planning application 19/01006/FUL – 7 Hindhead Knoll, Walnut Tree on the grounds that the proposals are consider over-development of the site and that the wider traffic access to the site may be a hazard to both traffic and pedestrians. The Council also considered

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that the proposals were not in-keeping with the surrounding area and the size of the development could result in the need for additional parking.

2. That the Council objects to planning application 19/01112/FUL – 34 Parsley Close, Walnut Tree on the grounds that there would be insufficient car parking for the number of bedrooms proposed.
3. That the Council has no objections or comments to make in respect of the remaining planning applications.

FC019 DRAFT ASSET REGISTER 2018/2019 AND 2019/2020

The Council considered the draft Asset Register for both 2018/2019 and 2019/2020, as recommended by the Regulatory Committee held on 19 March 2019.

Resolved Unanimously: That the Asset Register 2018/2019 and 2019/2020 be adopted.

FC020 DRAFT RISK REGISTER 2018/2019 AND 2019/2020

The Council considered the draft Risk Register 2018/2019 and 2019/2020, as recommended by the Regulatory Committee held on 19 March 2019.

Resolved Unanimously:

1. That the Council Manager investigate the accuracy of the checks in place in relation to data protection.
2. That a risk be included in the register that minutes not produced within 5 working days could have an impact on the accuracy of the minutes.
3. That the Risk Register for 2018/2019 be adopted.
4. That, subject to the above investigations and amendment, the Risk Register for 2019/2020 be adopted.

FC021 ANNUAL PARISH MEETING

The Council Manager updated the Council on arrangements for the Annual Parish Meeting to be held on 29 May 2019.

Resolved Unanimously: That the arrangements made to date be accepted.

FC022 DRAFT EQUALITIES REPORT 2018/2019

Resolved Unanimously: That the Equalities Report 2018/2019 be accepted.

FC023 COMMUNITY ENGAGEMENT – PROGRAMME OF EVENTS

The Council received details of events taking place in 2019/2020. The 2018/2019 Chair of the Events Group reported a correction to the details provided in the agenda, adding that the 'Events on the Knoll' would be held between 3pm and 5pm and not between 1pm and 3pm.

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Resolved Unanimously: That with the correction made, the Community Engagement programme report be accepted.

FC024 PARISHES FORUM AND PARISH ADVISORY GROUP – NOMINATION FOR VICE-CHAIRMAN

Resolved Unanimously: That no nominations be made from Walton Community Council.

FC025 STATUTORY CONSULTATION – TRAFFIC REGULATION ORDER – SECTIONS 1(1), 2(1) AND (2), 4(2) OF THE ROAD TRAFFIC REGULATION ACT 1984 – RESIDENTS PERMIT PARKING AREA IN CALDECOTTE

Resolved Unanimously: That the Council is in support of the making of the Traffic Regulation Order which was required in order for the Residential Parking Zone to be introduced in Caldecotte.

FC026 LOCAL GOVERNMENT (Miscellaneous Provisions) ACT 1982 – BOROUGHWIDE STREET TRADING CONSENT

The Council consider a renewal application from MSJ Ice Cream Services - Registration KU61 ZVR) for 1 ice cream van to trade Boroughwide Monday to Sunday 15:00 to 19:00.

Resolved Unanimously: That the Council has no objection of comment to make in respect of the renewal application to trade boroughwide.

FC027 REPORTS FROM CHAIRS OF COMMITTEES

Resolved Unanimously: That in view of the time, this item be withdrawn from the agenda.

FC028 REPORTS FROM COUNCILLORS

Councillor Adam Chapman-Ballard reminded the Council that the Duchess Grove Allotment Association would be holding its open day and BBQ at the allotment site on 25 May 2019. All members and staff of the council would be welcome.

Resolved Unanimously: That the invite to the Duchess Grove Allotment Association open day and BBQ be noted.

The meeting ended at 9.20pm

Accepted as a true and accurate record

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Signed

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Date

ADDENDUM TO MINUTES – 15 MAY 2019

Public Participation

A member of the public expressed his concern that the salaries and pension budget had been increased when the public had not seen any evidence or given any reason for the increase in the cost.

DRAFT