

Present:

Councillors: David Newland (Chair), Amanda Taylor (Vice-Chair) and Mario Toto

Officers: Dan Preston (Assistant Council Manager) and Lesley Sung (Council Manager)

OC159 DECLARATIONS OF INTEREST

No interests declared.

OC160 MINUTES

Resolved Unanimously: That the minutes of the meeting held on 12 March 2019 be approved and signed by the Chair as a correct record.

OC161 ASSISTANT COUNCIL MANAGER'S REPORT

The Committee received a report from the Assistant Council Manager on outstanding matters and actions taken since the last meeting of the Operations Committee.

Resolved unanimously:

1. That contact be made with Vision ICT regarding recommendations for CRM integration with our email server.
2. That the specific requests for new dog bins received from residents be followed up and permissions sought
3. That the Assistant Council Manager's report be accepted.

OC162 HAVE YOUR SAY MEETINGS

The Committee received a report on the joint local neighbourhood policing team / Walton Community Council 'Have Your Say' meeting which took place on 6 March

The meeting was attended by Henry Sunderland and George Barker, Community Wardens, 1 PC, 1 PCSO and 3 residents. Topics discussed included knife crime, police numbers, parking issues and temporary road signs making it hard to see standard road signs.

Resolved unanimously: That the report be accepted.

OC163 COMMUNITY WARDENS' REPORT

The Committee received the Community Wardens report on the work they had undertaken since the last meeting of the Operations Committee.

Resolved unanimously: That the report be accepted.

OC164 STANDING ITEM - ALLOTMENT ADMINISTRATION AND INSPECTION

All plots on all sites were now fully occupied. A Warden inspection had taken place on 2nd and 3rd April and no issues were found. The water troughs had now been installed at Holst Crescent and were fully functioning. Quotes had been obtained for the materials to make the compost and chippings bays at Duchess Grove and the cheapest was £598.61. A dispute between tenants at Studley Knapp had been resolved by the installation of a pathway to the water trough. The chipper bought in 2018 had been returned as it was deemed not fit for purpose by the Community Wardens. A replacement shredder was being sought.

Resolved Unanimously:

1. That a replacement shredder be bought, at an extra cost of no more than £200.
2. That further quotes for installing the greenhouse at Duchess Grove be sought and the Assistant Council Manager be given delegated authority to go ahead with the installation on the receipt of a reasonable quote.
3. That the report be accepted.

OC165 STANDING ITEM – BROWNS WOOD SPORTS GROUND - MAINTENANCE

The Committee was updated on the maintenance regime carried out by Serco (Contractor).

Resolved unanimously: That the update be accepted

OC166 BROWNS WOOD SPORTS GROUND – MAINTENANCE CONTRACT, INVITATION TO QUOTE (ITQ)

The Committee was informed that 5 companies had indicated that they would be bidding for the maintenance contract at the Sports Ground.

Resolved unanimously:

1. That a twice weekly litter pick be included in the maintenance specification.
2. That the frequency of grass mowing on the pitches be increased from bi-weekly to one cut per week.
3. That the scarification and worm casting be removed from the ITQ specification.
4. That the revised specification be sent to all bidders.

OC167 BROWNS WOOD SPORTS GROUND – PITCH RELOCATION

Following the decision not to go ahead with the pavilion project at Browns Wood, the resolution made by Operations in January 2019 (minute OC114 refers) to move the pitches at Browns Wood no longer needed to go ahead. Following meetings with the groundsman from Serco (contractor) changes to the pitch's positions were recommended.

Resolved unanimously:

1. That the pitches will both move the standard 8 yards to the west of the site, the standard close season movement.
2. That the smaller of the two pitches will, in addition, be moved 5m to the south and a further 3m to the west.
3. That the pitch alignment to each other will be squared off to maintain a 6m gap between the pitches along their whole length.
4. That any issues arising from the reduced gap between the pitches be monitored for the 2019-2020 season and the larger pitch be moved further west in the 2020 close season if required.

OC168 BROWNS WOOD SPORTS GROUND – PUMP TRACK HIRE

Following a request from a resident the Committee considered the hiring out of the pump track for private events.

Resolved unanimously: That the pump track not be made available for hire for private events.

OC169 OPERATIONS COMMITTEE PROJECTS – WALK TO SCHOOL GRAPHICS

The Committee received an update on the Walk to School Graphics project. It was reported that the installation was due to start shortly, and that Wavendon Gate school will be asked if they would like to have similar graphics for their school walking routes and asked about possible designs.

Resolved unanimously: That the update be accepted

OC170 OPERATIONS COMMITTEE PROJECTS – COMMUNITY TRANSPORT SCHEME

The Committee received an update on this project. A leaflet about the scheme had been delivered to houses along with the newsletter in March. No update had yet been received from Volunteering Matters regarding take up.

Resolved unanimously: That the update be accepted.

OC171 STANDING ITEM – PARISH GUARDIANS / THE CONSERVATION VOLUNTEERS

The Committee was updated on the activities of the Parish Guardians and The Conservation Volunteers. There had been a litter pick on April 6th in Walnut Tree that had picked up 25 bags of rubbish.

Resolved unanimously: That the update be accepted.

OC172 YOUTH INVOLVEMENT – PULSE YOUTH CAFE

The Committee considered a request from the Pulse Youth Café for extra funding to cover data costs for online gaming at the Youth Café.

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TUESDAY 9th APRIL 2019 at 7.00pm
Room 2, MKSNAP, Bourton Low, Walnut Tree, MK7 7DE**

Resolved unanimously: That an extra £50 per month from the Youth Project budget be allocated to the Pulse Youth Café.

OC173 YOUTH INVOLVEMENT – MOTUS DANCE

The Committee considered a request for extra money to cover the cost of hiring Walnut Tree Pavilion for the new Walton based Youth Dance Company which this Council agreed to help fund at the February meeting of the Operations Committee.

Resolved unanimously – That an extra £200 be allocated from the Youth Involvement budget to MOTUS Dance to cover the hire of Walnut Tree Pavilion on a Monday night from 6pm – 8pm for the summer term 2019.

OC174 OFFICE PHONE CONTRACT

The Committee considered a proposal from BT to migrate the phone system from a copper wire based system to BT Cloud, a Voice over IP system. The new system would offer much more flexibility and offer a saving on the monthly bill.

Resolved unanimously – That more information be obtained from BT regarding security, alternative contract length and penalties for early exit from the contract before any decision is made about switching to the BT Cloud service.

OC175 OPERATIONS COMMITTEE BUDGET 2019-2020

The Committee reviewed the 2019-2020 Operations Budget and forecast. The Committee noted some errors on the spreadsheet meaning that incorrect totals were being shown for some budget lines, and that an accrual was missing.

Resolved unanimously: That the 2019-2020 budget be accepted.

OC176 CONFIDENTIAL ITEM

Resolved unanimously – That the press and public be excluded from the meeting so the Committee could discuss the Walton Community Council Office Contract.

OC177 OFFICE CONTRACT

The Committee discussed potential options for this Council to move offices within MK Snap and noted the possible options available. The Committee reviewed the contract for the hire of the Walton Community Council office in Mk Snap, Bourton Low, Walnut Tree.

Resolved unanimously – The terms and conditions of the contract were agreed and the Chair of the Operations Committee signed the contract.

The meeting ended at 8:50pm



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Accepted as a true and accurate record

SIGNED

DATE