

Present:

Councillors: David Newland (Chair), Amanda Taylor (Vice-Chair) Mario Toto, Ian McColl and Brendan Metcalfe.

Officers: Dan Preston (Assistant Council Manager) and Lesley Sung (Council Manager)

OC106 DECLARATIONS OF INTEREST

No interests declared.

OC107 MINUTES

Resolved Unanimously: That the minutes of the meeting held on 13 November 2018 be approved and signed by the Chair as a correct record.

OC108 ASSISTANT COUNCIL MANAGER'S REPORT

The Committee received a report from the Assistant Council Manager on outstanding matters and actions taken since the last meeting of the Operations Committee.

Resolved unanimously:

1. That a report about the marketing of the summer play sessions aimed at older children be received at the next meeting of the Operations Committee.
2. That the Assistant Council Manager's report be accepted.

OC109 HAVE YOUR SAY MEETINGS

The Committee received a report on the joint local neighbourhood policing team / Walton Community Council 'Have Your Say' meeting which took place on 06 December.

The meeting was attended by George Barker, Community Warden, 1 PC and 2 residents. Topics discussed included the parking situation in Caldecotte, the murder in Browns Wood in the summer and the abduction of a teenage girl near Walton High School.

Resolved unanimously: That the report be accepted.

OC110 COMMUNITY WARDENS' REPORT

The Committee received the Community Wardens reported on the work they had undertaken since the last meeting of the Operations Committee.

Resolved unanimously: That the report be accepted.

OC111 STANDING ITEM - ALLOTMENT ADMINISTRATION AND INSPECTION

There was currently a total of 4 vacant plots on the allotment sites and all outstanding tenancy renewals had either been collected or the tenant had confirmed that they were not renewing their tenancy.

Resolved Unanimously: That the report be accepted.

OC112 STANDING ITEM – BROWNS WOOD SPORTS GROUND - MAINTENANCE

The Committee was updated on the maintenance carried out by Serco (Contractor).

Resolved unanimously: That the report be accepted

OC113 BROWNS WOOD SPORTS GROUND – LEISURE OFFER MAINTENANCE

The Committee received the quote from Serco (contractor) for the inspection and maintenance work required on the new leisure facilities at Browns Wood Sports Ground, the outdoor gym and the play area, including the pump track and the Multi-Use Games Area (MUGA) when completed. The maintenance costs were £925 per year for 12 operational inspections of the Outdoor Gym area and £1450 per year for 12 operational inspections plus 12 alternate routine inspections of the play area, pump track and MUGA. All maintenance costs for the leisure facilities at Browns Wood would be funded from S106 monies.

Resolved unanimously: That the schedule for inspection and maintenance be agreed and that the maintenance works be carried out by Serco at a cost of £2,375 per year funded from S106 monies.

OC114 BROWNS WOOD SPORTS GROUND – PITCH RESIZE AND RELOCATION

The Committee received a report about the need to reduce the size of the large pitch and relocation of both pitches to accommodate the new pump track and proposed pavilion.

Resolved Unanimously

1. That the large pitch is moved 1 – 1.5m south and shortened by 4m to give a gap to the proposed pavilion of 14 – 14.5m. Thus, the pitch size will be reduced from 99.3m to 95.3m.
2. That the small pitch is moved 1.5m south to give a 3m gap to the new proposed path.
3. That both pitches are moved 3 – 5m to the west to give a larger space between the pitches and the pump track.

OC115 BROWNS WOOD SPORTS GROUND – SCOUTS HIRE CHARGES

The Committee was asked to decide on a provisional pavilion hire charge for the 1st Walton Scouts. The Scouts had expressed an interest in hiring the Pavilion for their meetings. The Committee looked at options for charging and were mindful of not undercutting the cost the Scouts were currently paying.

Resolved unanimously: That the provisional hire charge for the Scouts be set at £20 per hour for the hire of the main hall, meeting room and café seating area, with any use of the kitchen to be charged extra.

OC116 BROWNS WOOD SPORTS GROUND – PAVILION HIRE POLICY

The Committee received a draft hire policy for the Browns Wood Community Pavilion. The Committee recommended some changes to the draft policy.

Resolved unanimously: That a revised draft policy be presented at the February Operations Committee meeting.

OC117 DOG BINS

Following the recommendations made by the Committee at the November meeting, a supplier had been found for the provision of larger 60l dog bins to replace the overused smaller 40l bins in the locations identified by the usage survey in October and November. The Committee also looked at recommendations for new locations for dog bins to be installed in 2019-2020.

Resolved unanimously:

1. That 4 new 60l bins be purchased and used to replace overused bins at Walton Road / Tamworth Stubb, Simpson Road Car Park, Dunchurch Dale and Simpson Road / Bartholomew Close, at a cost of £600, to be funded from the 2018-2019 dog bin budget with a potential contribution from Ward Councillors Ward-based budgets.
2. That dog bin locations be presented in map form at the February Operations Committee meeting.

OC118 INSTITUTE OF GROUNDSMANSHIP (IOG)

The Committee was asked to decide whether to join the IOG, at a cost of £150 per year with benefits such as discounted training and one to one online guidance. The Committee noted that all works at Browns Wood Sports Ground was carried out by contractors and not by Walton Community Council staff.

Resolved unanimously: That Walton Community Council does not join the Institute of Groundsmanship.

OC119 SMALL PROJECTS – WALK TO SCHOOL GRAPHICS

The Committee received an update on the Walk to School Graphics project. The work on replacing and repairing the existing Walk to School graphics would begin when the weather allowed, with all the graphics except the larger Welcome graphics at the Herons Schools on the schedule to be done. The Committee noted the decision taken at Full Council on January 3rd not to proceed with a project to expand the project at Wavendon Gate School in the 2019-2020 financial year.

Resolved Unanimously: That the report be accepted.

OC120 SMALL PROJECTS – COMMUNITY TRANSPORT SCHEME

The Committee received an update on this project. Walton Community Council was currently waiting for an updated leaflet design from Volunteering Matters. The method to allow residents to register for the scheme free of charge would

**Minutes of an Ordinary Meeting of the
OPERATIONS COMMITTEE
TUESDAY 8TH JANUARY 2019 at 7.00pm
Room 2, MKSNAP, Bourton Low, Walnut Tree, MK7 7DE**

involve residents signing up direct with Volunteering Matters and using a special code to register free of charge, after which Volunteering Matters would invoice WCC.

Resolved Unanimously: That the report be accepted.

OC121 SMALL PROJECTS – ‘STRANGER DANGER’ GRAPHICS

The Committee considered a suggestion from Councillor Joanna Bolton to, in the light of recent events in the parish, look into installing graphics on the pavements encouraging people to look out for each other.

Resolved unanimously: That the project not go ahead.

OC122 STANDING ITEM – PARISH GUARDIANS / THE CONSERVATION VOLUNTEERS

The Committee was updated on the activities of the Parish Guardians and The Conservation Volunteers.

Resolved Unanimously: That the update be accepted

OC123 OPERATIONS COMMITTEE BUDGET 2018-2019

The Committee reviewed the 2018-2019 Operations Budget and forecast.

Resolved unanimously: That the 2018-2019 budget be accepted.

OC124 OPERATIONS BUDGET 2019-2020

The Committee confirmed the final Operations budget for the 2019-2020 financial year, as agreed at the Full Council meeting on 2 January 2019.

Resolved unanimously: That the 2019-2020 budget be confirmed.

The meeting ended at 9:10pm