

**Minutes of an Ordinary Meeting of the REGULATORY COMMITTEE**  
**held on TUESDAY 20 MARCH 2018 at 7pm in Room 4, MKSNAP, Bourton Low,**  
**Walnut Tree, Milton Keynes, MK7 7DE**

**Present:**

**Councillors:** Amanda Taylor (Chair), Phil Chambers and Brendan Metcalfe.

**Also Present:** Councillors Dawn Filby and Terry Reynolds

**Officers:** Lesley Sung (Council Manager) and Sally King (Responsible Finance Officer)

**Invitees:** David Blandemar (Urban Designer, Milton Keynes Council) and Roger Bidgood (Recreational Captain and Grants Officer, MK Rowing Club) and Louise Rivett (Chair, MK Rowing Club)

**RC133 APOLOGIES FOR ABSENCE**

An apology for absence was received on behalf of Councillor Ian McColl.

**RC134 DECLARATIONS OF INTEREST**

None received.

**RC135 MINUTES**

**Resolved Unanimously:** That the minutes of the Regulatory Committee meeting held on 20 February 2018 be approved and signed by the Chair as a correct record.

**RC136 COUNCIL MANAGER'S REPORT**

The Council Manager reported on actions that she had taken since the last meeting of the Committee.

**Resolved Unanimously:**

1. That the Chair of the Regulatory Committee and the Council Manager produce the Equalities Report for 2017/2018 and that it be considered at the next meeting of the Regulatory Committee.
2. That the Council Manager's report be accepted.

**RC137 PLANNING APPLICATION**

- (a) **Application 18/00564/FUL – 14 Hindhead Knoll, Walnut Tree, MK7 7NR**  
– Demolition of existing conservatory and erection of single storey extension and first floor extension over existing garage, including conversion of garage into habitable space.
- (b) **Application 18/00413/DISCON – Land to North East of Chase Avenue, Walton Park** – Details submitted pursuant to conditions 13 attached to planning application 15/02624/FUL
- (c) **Application 18/0602/FUL – 51A Isaacson Drive, Wavendon Gate, MK7 7RQ** – Erection of a white UPVC sunroom with chestnut tiles roof on rear elevation then returning on the side elevation.

**Resolved Unanimously:** That the Council has no objections or comments to make on the above applications

**RC138 REVIEW OF PLANNING DECISIONS**

**Resolved Unanimously:** That the report be accepted.

**RC139 AUTHORISATION OF PAYMENTS**

The Committee received a list of payments to be made, cheques and invoices to be paid and details of bank transfers and bank reconciliations.

**Resolved Unanimously:** That the invoices be reviewed and signed and that the payments and bank reconciliations be authorised and signed by two bank signatories.

**RC140 REGULATORY COMMITTEE BUDGET 2017/2018**

**Resolved Unanimously:** That the Regulatory Committee budget for 2017/2018 and forecast be accepted.

**RC141 STATEMENT OF CURRENT FINANCIAL POSITION**

**Resolved Unanimously:** That the 2017/2018 statement of the Council's current financial position be accepted.

**RC142 S.137 GRANT APPLICATION – MILTON KEYNES ROWING CLUB**

Roger Bidgood and Louise Rivett, representing MK Rowing Club presented their application, requested £1,335 towards for the purchase of 3 sets of sculling blades to support an overall project for the purchase of two 2-person rowing boats and sculling blades.

Mr Bidgood reported that MK Rowing Club was based at Caldecotte Lake and was open to all ages. The Club carried out lots of fundraising activities to that the cost of joining the Club could be kept to a minimum.

The Club had recently received a grant of £15,000 from Sport England towards a £90,000 project to build the Club's new boat shed. This meant that there was little left to purchase much need new equipment, but the Club was reluctant to increase membership fees to raise the monies required. The Club was purchasing two new sculling boats and waited to raise funds for three sets of oars – one set for a boat that they current owned and two for the new boats. The oars could be used for quad, double and single sculls and would also be used for 'Learn to Row' sessions.

Ms Rivett reported that a large majority of members of the Club lived in Milton Keynes, with a substantial number living in the Walton area.

**Resolved Unanimously:** That the MK Rowing Club be awarded a s.137 grant of £1,335 for the cost of three sets of oars for their sculling boats.

**RC143 INVESTMENT STRATEGY**

The Committee received a draft Investment Strategy for consideration.

**Resolved Unanimously:** That Full Council be recommended to adopt the Investment Strategy, amended to include details about future low risk investment opportunities and debt management, in the event the Council takes out any loans in the future.

**RC144 PURCHASE OF A NEW ACCOUNTS SOFTWARE PACKAGE**

Following on from discussions at the last meeting, the Committee wished to ask further questions of the company that provided the Rialtas financial software package, prior to agreeing to the purchase of the system.

Sage Support had confirmed that their notice period would be 30 days, if it was decided to terminate the current contract and change financial software supplier.

**Resolved Unanimously:** That the suitability of the proposed new financial software system be further investigated and that the matter comes back to a future meeting of the Committee.

**RC145 GENERAL DATA PROTECTION REGULATION 2018 – UPDATE**

The Council Manager reported that she had attended a training course on the implementation of GDPR and added that she would be providing training of all staff on relevant matters relating to the Regulation.

The Committee suggested that Councillors should also receive some training on GDPR.

**Resolved Unanimously:** That the update on GDPR be accepted that the Council Manager schedules a training session for Councillors to provide information on the relevant parts of GDPR that was relevant to their role as Councillors.

**RC146 PUBLIC WORKS LOAN OPTIONS**

Attempts had been made to obtain quotes for an analysis on the loan type the Council would choose if it decided to apply for a loan to cover the cost of the proposed pavilion build. The Council had requested that an analysis should be taken based on a 50-year Public Works Board Loan, but with the intention that the loan be paid of early on the sale of land at Bergamot Gardens.

It had not been possible for the analysis to take place which included the sale of Bergamot Gardens due to there being too many variables to consider.

**Resolved Unanimously:**

- 1 That the brief be changed and that it be recommended that an analysis be carried out on the two loan types only, over a 50-year period.
2. That a financial analysis be carried out with the best solution being that which would benefit residents as tax-payers.
3. That the modelling should consider historical inflation and interest rate data to help make future predictions.

**RC147 CALDECOTTE C DEVELOPMENT SITE – PUBLIC CONSULTATION**

David Blandemar (Urban Designer, Milton Keynes Council) presented the proposals for the Caldecotte C Development Site. He reported that there would be opportunities at the site to provide employment (B1 offices – similar to offices located at Caldecotte Business Park), retail (small food store), hotel and housing.

The proposals were currently out for public consultation and all responses would need to be submitted to Milton Keynes Council by 27 April 2018.

The main issues raised by the Committee were:

- There may be need of a bridge over the railway (East/West Rail)
- There was a lack of future-proofing
- There are no safeguarded areas for grid roads
- The development could impact on the location and the planning of the Oxford-to-Cambridge Expressway

Overall, the Committee considered that development at this location was premature and prior to any development taking place, consideration should be made in respect of the future requirements of the East/West rail link and the impact development would have on the location of the proposed Oxford-Cambridge Expressway. The Committee was concerned that there was no mention of these important development in the Caldecotte C Development Site brief.

**Resolved Unanimously:** That the Council writes to Milton Keynes Council setting out their concerns about the proposed development of the Caldecotte S Development Site, prior to the consultation deadline of 27 April 2018.

**RC148 CONFIDENTIAL ITEMS**

**Resolved Unanimously:** That the press and public be excluded from the meeting for the Committee to discuss Agenda Item 15 (Confidential Item) which contained commercially sensitive information.

**RC149 INSURANCE RENEWAL**

The Committee received quotes for the purchase of insurance to cover public liability and Employers' liability.

**Resolved unanimously:** That the Council purchases public liability and Employers' liability insurance from Zurich at a cost of £1,358.26 for 1 year

**The Meeting Ended at 9.40pm**

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CHAIR

A Taylor

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DATE

17/4/18