

**Dear Residents**

**A meeting of the Walton Community Council OPERATIONS COMMITTEE will be held at 7pm on Tuesday 11 February 2020 at MK Snap, Room 2, Bourton Low, Walnut Tree, MK7 7DE**

Signed:

*Lesley Sung*

Council Manager

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**Welcome and Public Forum (15 minutes)**

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.

**3. MINUTES**

To approve the minutes of the meeting held on 14 January 2019.

**4. STANDING ITEM: [ASSISTANT COUNCIL MANAGER'S REPORT](#)**

The Assistant Council Manager to update the Committee on actions taken in respect of decisions made since the previous meeting.

**5. STANDING ITEM: [HAVE YOUR SAY MEETINGS](#)**

To receive a report on the January joint Walton Community Council and local neighbourhood policing team 'Have your Say' meetings.

**6. STANDING ITEM: [COMMUNITY WARDEN'S REPORT](#)**

- a) To receive an update on both Community Wardens' activities since their report in January 2020.
- b) To receive an addendum to the Community Wardens' report from the Council Manager on proposed actions following [Weapons Sweep Training](#).

**7. STANDING ITEM: [ALLOTMENT ADMINISTRATION AND INSPECTIONS](#)**

To receive an update report on allotment inspections and administration.

**8. STANDING ITEM: BROWNS WOOD SPORTS GROUND**

To receive an update on the maintenance of Browns Wood Sports Ground.

**9. STANDING ITEM – [PARISH GUARDIANS / THE CONSERVATION VOLUNTEERS](#)**

To receive an update on the activities of the Council's volunteers (Parish Guardians) and the work of The Conservation Volunteers.

10. **PLAY AREA INSPECTIONS**  
To receive the biannual report on the Community Warden's play area inspections.
11. **OFFICE PHONE CONTRACT**  
To receive a quote from a potential supplier for the office telephones.
12. **EASTER PLAY SESSIONS**  
To receive and review the draft schedule for the Easter holiday play sessions.
13. **LIVING ROOF PROJECT**  
To receive a report on the Living Roof project (Buzz Stops) and to consider implementing a trial using one or two bus stops in Walton Parish. [Annex](#)
14. **OPERATIONS COMMITTEE BUDGET**  
To review the Operations Budget for 2019-2020.

**Next meeting of the Operations Committee: Tuesday 10 March 2020**

**LARGE PRINT COPIES OF THE AGENDA ARE AVAILABLE ON REQUEST**