

Dear Residents

A meeting of the Walton Community Council OPERATIONS COMMITTEE will be held at 7pm on Tuesday 11 June 2019 at MK Snap, Room 4, Bourton Low, Walnut Tree, MK7 7DE

Signed:

Lesley Sung

Council Manager

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Welcome and Public Forum (15 minutes)

AGENDA

1. **ELECTION OF A CHAIR**
To elect a Chair of the Operations Committee for 2019/2020
2. **APPOINTMENT OF A VICE-CHAIR**
To appoint a Vice-Chair of the Operations Committee for 2019/2020
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTEREST**
Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
5. **MINUTES**
To approve the minutes of the meeting held on 9 April 2019.
6. **STANDING ITEM: [ASSISTANT COUNCIL MANAGER'S REPORT](#)**
The Assistant Council Manager to update the Committee on actions taken in respect of decisions made since the previous meeting.
7. **STANDING ITEM: [HAVE YOUR SAY MEETINGS](#)**
To receive a report on the April and May joint Walton Community Council and local neighbourhood policing team 'Have your Say' meetings.
8. **STANDING ITEM: [COMMUNITY WARDEN'S REPORT](#)**
To receive an update on both Community Wardens' activities since their report in March 2019.
9. **STANDING ITEM: [ALLOTMENT ADMINISTRATION AND INSPECTIONS](#)**
To receive an update report on allotment inspections and administration.

- 10. STANDING ITEM: BROWNS WOOD SPORTS GROUND**
 - a) To receive an update on the maintenance of Browns Wood Sports Ground. [Annex](#)
 - b) To consider a request from Creative Sports Academy MK to use the pitches at Browns Wood Sports Ground. [Annex](#)
 - c) To receive the 2019/2020 pitch use proposal, sent in by Walton (MK) FC. [Annex](#)
 - d) To agree the quote for moving the small pitch at Browns Wood Sports Ground [Annex](#)

- 11. STANDING ITEM – PARISH GUARDIANS / THE CONSERVATION VOLUNTEERS**
To receive an update on the activities of the Council's volunteers (Parish Guardians) and the work of The Conservation Volunteers.

- 12. YOUTH INVOLVEMENT**
To agree the Terms of Reference, constitution and scope of the Youth Involvement Working Group

- 13. SUPPLEMENTARY FUND 2019/2020**
To receive details on the Milton Keynes Council Supplementary Fund 2019/2020 and to give initial consideration to potential projects that could be included in any bid.

- 14. USE OF A WEED KILLING MACHINE**
To consider the hiring of a hot foam weed killing machine. [Annex a](#) [Annex b](#)

- 15. SUMMER PLAY SESSIONS**
To receive the schedule for the Walton Summer Play Sessions.

- 16. MEMBERS ITEM – NO COLD CALLING ZONES**
An item has been requested by Councillor Joanna Bolton to discuss the implementation of 'No Cold Calling Zones' within the Parish.

- 17. OPERATIONS COMMITTEE BUDGET**
 - a) To review the Operations Budget for 2019-2020. [Annex](#)
 - b) To look at the forecasting in the Operations budget 2019 -2020

- 18. CONFIDENTIAL ITEMS**
To consider excluding the press and public in order to confidential items (Item 19 – Office Space at MK Snap and Item 20 – Browns Wood Sports Ground Maintenance Contract)

- 19. OFFICE SPACE AT MK SNAP**
To receive cost details of renting additional room space at MK Snap and to decide whether or not to move office or take on additional room space.

- 20. BROWNS WOOD SPORTS GROUND MAINTENANCE CONTRACT**
To evaluate the tenders received and to appoint a contractor for the maintenance of the Browns Wood Sports Ground

Next meeting of the Operations Committee: Tuesday 9th July 2019



LARGE PRINT COPIES OF THE AGENDA ARE AVAILABLE ON REQUEST