

Dear Residents

A meeting of the Walton Community Council OPERATIONS COMMITTEE will be held at 7pm on Tuesday 9 April 2019 at MK Snap, Room 4, Bourton Low, Walnut Tree, MK7 7DE

Signed:

Lesley Sung

Council Manager

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Welcome and Public Forum (15 minutes)

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
Members of the Committee to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
3. **MINUTES**
To approve the minutes of the meeting held on 12 March 2019.
4. **STANDING ITEM: [ASSISTANT COUNCIL MANAGER'S REPORT](#)**
The Assistant Council Manager to update the Committee on actions taken in respect of decisions made since the previous meeting.
5. **STANDING ITEM: [HAVE YOUR SAY MEETINGS](#)**
To receive a report on the March joint Walton Community Council and local neighbourhood policing team 'Have your Say' meeting.
6. **STANDING ITEM: [COMMUNITY WARDEN'S REPORT](#)**
To receive an update on both Community Wardens' activities since their report in March 2019.
7. **STANDING ITEM: [ALLOTMENT ADMINISTRATION AND INSPECTIONS](#)**
To receive an update report on allotment inspections and administration.
8. **STANDING ITEM: BROWNS WOOD SPORTS GROUND**
 - a) To receive an update on the maintenance of Browns Wood Sports Ground.
 - b) To receive an update on the tender process, and to receive amendments to the specification in the Invitation to Quote, for the maintenance contract. [Annex](#)
 - c) To agree a revised plan for relocating the pitches in light of the decision not to build the pavilion. [Annex](#)
 - d) To consider hiring the pump track for exclusive use events.

9. OPERATIONS COMMITTEE PROJECTS

To receive verbal updates on the following projects –

- Walk to School Graphics
- Community Transport Scheme

10. STANDING ITEM – PARISH GUARDIANS / THE CONSERVATION VOLUNTEERS

To receive an update on the activities of the Council's volunteers (Parish Guardians) and the work of The Conservation Volunteers.

11. YOUTH INVOLVEMENT

- a) To consider an increase in cost of sponsorship of the Youth Café to cover the cost of data charges [Annex](#)
- b) To consider an increase in cost of sponsorship of Motus Dance for the youth dance company to cover costs of space in the summer 2019 term. [Annex](#)

12. OFFICE PHONE CONTRACT

To consider a proposal from BT to migrate the Council's phone system to BT Cloud.

13. OPERATIONS COMMITTEE BUDGET

To review the Operations Budget for 2019-2020.

14. CONFIDENTIAL ITEM

To consider excluding the press and public in order to discuss a confidential item (Item 15 – Office Contract)

15. OFFICE CONTRACT

To review and agree the contract for hire of the Walton Community Council Office based at MK SNAP Building, Bourton Low, Walnut Tree.

Future Operations Committee dates will be agreed at the Annual Council meeting on May 15 2019.

LARGE PRINT COPIES OF THE AGENDA ARE AVAILABLE ON REQUEST