

**INVITATION TO ATTEND AN
HR COMMITTEE MEETING (VIRTUAL)**

Dear Residents

**HUMAN RESOURCES COMMITTEE
on MONDAY 18 JANUARY 2021 at 7.00pm
to be held VIRTUALLY via Microsoft Teams:**

MEETING LINK: bit.ly/WCCHR180121

L SUNG

Lesley Sung

Council Manager

(E): Manager@waltoncommunitycouncil.gov.uk

(T): 01908 694758 (M): 07726 533705

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES

To approve the minutes of the ordinary meeting of the HR Committee held on 6 October 2020 and the Extra-Ordinary meeting held on 26 October 2020.

3. DECLARATIONS OF INTEREST

To declare any interests in any of the items on the agenda.

4. DRAFT COMMITTEE WORK PROGRAMME

To develop a work programme for the Committee

5. CONFIDENTIAL ITEMS

To resolve to exclude members of the press and public to consider Agenda Items 6 (Changes to Employee Contracts - Consultation Update), 7 (Summary of Staff Performance and Appraisals) and 8 (Review of Council Manager Role). The reason for confidentiality is because these items will cover discussions about individual staff performance, salaries and terms and conditions of employment.

6. CHANGES TO EMPLOYEE CONTRACTS – CONSULTATION UPDATE

7. SUMMARY OF STAFF PERFORMANCE AND APPRAISALS

To receive a summary of the outcome of staff appraisals and the decision made by the Council Manager about the staff pay award for 2021/2022 (excluding the pay of the Council Manager), the perimeters, of which had been set by the Committee at the last meeting.

8. REVIEW OF COUNCIL MANAGER ROLE

To review the role of the Council Manager.